



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Poddar International College,Jaipur
• Name of the Head of the institution	DR PRAVEEN GOSWAMI	
• Designation	Professor and Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	01412781232	
• Mobile no	9829922349	
• Registered e-mail	iqac@poddarinstitute.org	
• Alternate e-mail	principal_pic@poddarinstitute.org	
• Address	Sector 7, Shipra Path, Mansarovar	
• City/Town	Jaipur	
• State/UT	Rajasthan	
• Pin Code	302020	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	Self-financing
• Name of the Affiliating University	University of Rajasthan
• Name of the IQAC Coordinator	Prof. (Dr.) L. N. Gupta
• Phone No.	01412781232
• Alternate phone No.	9214430541
• Mobile	9214430541
• IQAC e-mail address	iqac@poddarinstitute.org
• Alternate Email address	director@poddarinstitute.org
3. Website address (Web link of the AQAR (Previous Academic Year))	https://www.poddarinstitute.org/assets/naac/AQAR-2019-20.pdf
4. Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.poddarinstitute.org/academic-calendar.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.94	2016	16/09/2016	15/09/2021

6. Date of Establishment of IQAC**20/07/2015****7. Provide the list of funds by Central / State Government****UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Poddar International College	Unnat Bharat	HRD	2019 to till date	50,000/-
Poddar International College	Red Ribbon Club	Rajasthan State AIDS Control Society Jaipur	2020-21	8000/-

8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9. No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Motivating faculty members and students to stay at cutting edge in knowledge by participating in FDP, FIP, Conference, SDP, seminar/webinar, workshop.		
2. Development of E-Content and videos for students.		
3. Mentoring students for start-ups through incubation centre.		
4. Emphasis on inclusion of value added course and international certificate courses.		
5. Stress buster fun activities for faculty and students to overcome covid 19 pandemic.		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To organize webinar/ workshop	Successfully organized webinar/ workshop
To organize social activity	Successfully organized social activities on number of issues.
To collaborate with industry	Signed MOU
Stress buster fun activity for students to overcome covid 19	Students thoroughly enjoyed and actively participated
E-content development	Number of videos and lectures are uploaded on Youtube/ Google classroom
Motivating faculty members to stay at cutting edge in knowledge by participating in FDP, FIP, Conference, seminar/webinar, workshop	Participation by faculty members in different activities
Attainment of green, energy and environmental audit	Audited successfully
To promote management of degradable and non-degradable waste	Managed successfully

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body (BOM)	14/11/2020

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	27/01/2022

15. Multidisciplinary / interdisciplinary

Although a plethora of activities and facilities are available in

the institution for the students' holistic development, there is still a room for introducing more interactive and innovative activities for the students to learn from while they maintain their respective disciplines.

1. To encourage students to develop and transform their hobbies into passions and successful careers through regular inter-disciplinary and inter-collegiate competitions, as well as workshops on various skill sets.

2. To encourage the students to use their creative skills and put them into practice through fundamental research techniques that will boost their confidence and skills in becoming entrepreneurs.

3. Arrangements are being made to sign MoUs with various foreign bodies to conduct student exchange programmes and provide appropriate exposure to the students.

4. To inspire students to submit patent applications and publish research articles.

B. The ability to combine and study humanities and science as a whole is made possible by giving students in both fields the freedom to select from a variety of courses that link the various facets of the various disciplines like psychology, geography, economics, etc.

C. Various credit-based and value-based courses and projects are organized to instill in students the values of a responsible citizen. So far, events such as blood donation camps, Re-thread (ramp walk for underprivileged children), Swachh Bharat Abhiyan awareness programs, Vriksh Mitra Saptah, and others have been held on campus. We also offer various soft skills courses, mock interview sessions, and workshops. Various extracurricular activities are conducted on a regular basis to keep the students energetic and enthusiastic about showcasing their talents. Interdisciplinary activities are conducted on a regular basis and an annual intercollegiate fest called 'Manthan' is also organized to promote the

children to interact with each other and maintain healthy competition.

D. During the pandemic, the institution took an initiative to provide students with vocational education through its affiliation with RiSU, giving them the opportunity to integrate their vocational course into their existing academic programmes. In order to avoid being a barrier for the students, the integrated course fee was designed to be reasonable for them. To ensure that the vocational course would not compromise with their regular studies, the students were given the option to pursue it as a diploma, advanced diploma, or graduate degree.

E. To foster an environment for ethical, cultural, and spiritual values among the students and staff in finding solutions to society's most pressing issues and challenges, a variety of

activities are organized, such as nukkad natak on sensitive topics of society, visits to the nearby villages and slums by the NSS team, visits to orphanages, and old age homes.

16.Academic bank of credits (ABC):

The college is in process to register in digilocker and will start our academic bank of credits as per guidelines.

17.Skill development:

A. In order to provide the students with the best education and holistic development contributing to their career development, various efforts have been made by the institution to strengthen the vocational education and soft skills in alignment with the National Skills Qualifications Framework(NSQF). Vocational courses such as B.Voc and M.Voc have been integrated and offered alongside graduation courses so that students can learn and explore their talents while also having a variety of career options. The students from any discipline have the flexibility to choose an integrated vocational programme and soft skills training, including mock interviews.

B. The institute works tirelessly and effortlessly to build the students' careers and aid their holistic development. Apart from the extracurricular activities that boost their confidence, various vocational courses, namely B.Voc and M.Voc, have been introduced to the fundamental courses offered by the college to promote vocational education in integration with the mainstream education of any discipline.

These programmes have been introduced in the curriculum in affiliation with the Rajasthan Skill University. B.Voc offers 3 programmes, namely Journalism, Design and Fashion, which are available in different stretches; diploma, advanced diploma, and degree. M.Voc offers 1 programme, namely, Fashion.

C. The teachers follow and teach ethics and principles to the students in order to inculcate positivity amongst learners like inculcation, moral development, analysis, value clarification, and action learning. Development in humanistic, ethical, constitutional & universal human values of truth, righteous conduct, peace, love, non-violence, scientific temper, citizenship values and life skills is aided through various teaching processes like regular tests, presentations, quizzes, debates, group discussions etc. Various extra-curricular activities based on skillset and humanitarian works like blood donation camps, nukkad natak on the sensitive issues of society, road safety awareness rally, regular seminars/webinars & workshops on fundamental rights and duties, constitutional values, national and international commemorative days and festivals are

celebrated with joy and enthusiasm irrespective of one's caste, colour, religion, ethnicity, sex, economic, social, linguistic, and ethical values.

D. 1. In affiliation with the Rajasthan Skill University and the NSDC, several modifications have been made with the intention of giving students the finest education and skill-set learning possible by including vocational courses into the foundational courses. In order to achieve this, an economical and reasonable integrated fee structure has been developed, and students are provided industry exposure as part of the same to encourage them to explore their interests in preparation for a wide range of professional opportunities. Additionally, there is also flexibility in selecting the length of the vocational training, such as a diploma, advanced diploma, and graduate.

2. Several related veterans and master craftsmen are invited to engage with the students, impart their knowledge to them, and also conduct workshops to close the gaps compared to trained faculty arrangements. This is done to encourage students to identify and develop their interests in integrated vocational courses and to also expose the already enrolled students to the industry.

3. As previously stated, blended and on-campus modular modes of study are available to students in order to promote better understanding and communication between students and teachers.

4. During the pandemic, soft skills classes were conducted online for the students to keep them updated, interactive, and connected with each other. Various drawing classes were conducted that were based on the historical aspects of the society to teach children its contribution to today's world.

E. In view of NEP 2020, many initiatives were taken to enhance the skills of the students and make more career opportunities for them through introducing vocational courses, project and field work, value added courses, internships, etc.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

A. Besides the use of ICT tools by the teachers to impart knowledge to the students, there is a different approach that the faculties use to provide academic knowledge as well as to keep the students close to Indian culture. Various online events were conducted during the pandemic to keep the students updated and aware about the Indian culture like Origami workshop, Kathputli workshop, Kavi sammelan, webinar on fundamental duties and rights, etc. Every year, study trips and tours are organized for students from all disciplines to learn more about their topics in addition to the regular theory and

on-campus practical studies.

B. Despite the fact that the lessons are delivered bilingually, students who have qualifications in other languages or who have trouble understanding the material due to language barriers are given extra attention and classes. They are also encouraged to participate in soft skills training to improve their communication abilities and learn the fundamentals of the language so that they may continue to interact with their peers.

C. The undergraduate courses are conducted bilingually, i.e., in English and Hindi, to make every student understand the course better. Additionally, more interactive activities like debates, group discussions, presentations, and group projects are organized regularly to keep the students updated and more confident. Compulsory additional language papers, i.e., Hindi and English are added to the fundamental courses for undergraduate students to make them proficient in the written and spoken languages.

D. 1. Competitions are being conducted on promotion of languages and culture.

2. Study trips (virtual visits) and webinars are organized for students to provide them with practical knowledge of traditional cultures and teaching methods.

3. Various guest lectures of prominent professionals and exposure have been organized for students and the B.Voc and M.Voc and humanities students to expose them to ancient Indian art and its contribution to the development and shaping of society. Teaching different art practices.

4. All the National commemorative days and festivals are celebrated with joy to spread the message of unity and harmony, followed by cultural events, nukkad natak, and various webinars explaining and making students aware of the Indian tradition and culture and the diversity and unity of the nation.

E. In consideration of the NEP 2020, courses are offered both in English and in Hindi. In order to help students become fluent in both languages, general Hindi and English papers that are required have been introduced to the core curriculum. In order to keep students informed about the world, state of affairs and to impart knowledge that is not included in the textbooks, students are taught beyond the traditional theoretical books, i.e., through YouTube and guest lectures.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

A. Poddar International College is affiliated with Rajasthan University and thus follows the curriculum designed and circulated

by the university. Despite this, the college has devised a number of strategies that are adhered to sincerely and zealously by the faculty in order to improve student performance and career opportunities. In order to conclude the CO and PO programmes, both direct and indirect evaluation methods are used. Direct assessment methods include unit tests, quizzes, and assignments; indirect assessment methods include student growth, involvement in group activities, oral response skills, and other variables. The college has also given the students exposure to the business world and given them the opportunity to pick up new skills in addition to their regular academic subjects through partnerships with various industry professionals, businesses, and online organizations. In order to give students more opportunities and in-depth information, we have also signed MoUs with several overseas organizations.

B. The institution has made an effort to include the OBE into its methods of instruction and learning. This is accomplished by the implementation of CO-PO attainment evaluation, which includes the internal evaluation of each and every student. The students theoretical and practical knowledge are evaluated through a variety of examinations, which helps them develop. The learners are supported when and where they encounter difficulties, and new innovations and skill-building ideas are welcomed. They are given adequate time to attain mastery. Given that students are divided into A, B, and C categories, the faculties have a clear emphasis and are actively involved in guiding and mentoring the students.

C. The faculty is very active in inspiring the students to become active learners rather than passive ones, in keeping with the institutions slogan, Education with a purpose to shape a better future. This is accomplished by combining the use of ICT in the classroom with guest lectures that expose the students to information from the corporate world. Entrepreneurial hands-on activities that enhance student involvement and let them put their classroom learning into practice are encouraged for students to take part in.

20.Distance education/online education:

Being affiliated to University of Rajasthan, Poddar International College does not offer any distance education course. Although during pandemic situation all the classes were conducted on online mode through Google meet. Activities like extra curricular and cultural were organized through online mode.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	22
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1567
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1312
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	546
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	82
File Description	Documents
Data Template	View File
3.2	82

Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	38
4.2 Total expenditure excluding salary during the year (INR in lakhs)	14007209.85
4.3 Total number of computers on campus for academic purposes	120

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college regards effective delivery of the curriculum as the most vital curricular aspect. The institution has developed a structured and effective implementation of the curriculum. Following are the various means through which it executes the curriculum.

Planning:

Before the commencement of the academic session, a meeting takes place with the HoDs of all faculties, while in consultation with the curriculum planning and implementation board under the leadership of the Principal. In the meeting following things are planned after rigorous brainstorming and discussion

- The faculty requirement
- Subject Distribution
- The academic calendar
- Co-curricular activities

Faculty members plan their delivery using different Pedagogy tools in consultation with respective HoDs. They maintain a Teachers Record Book, wherein the detailed plan for effective delivery is planned and recorded. Following records are planned and maintained for effective curriculum delivery:

- Academic calendar:
- Lecture delivery plan
- Teachers Record Book.
- Time-table
- Continuous feedback from teachers and students.
- Simultaneous remedial classes

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Regarding the performance of continual internal review, the institute takes every effort to comply with the academic calendar (CIE). The Director, along with the Principal, Vice-Principal, and IQAC, conducts a meeting with HODs before the start of the academic session to finalize the academic calendar in accordance with the university schedule.

It contains the start and end dates of the term, internal test dates, submission deadlines, practical exam dates, potential dates for university theoretical and practical examinations and the parent-teacher conference date.

The Faculty follows the schedule in line with the academic calendar while conducting lectures and practicals. The Principal effectively monitors the process to preserve its efficacy.

CIE System: Throughout the academic year, the institution emphasizes ongoing student review. The Core Committee of the institute reviews and approves the assessment scheme after it has been created and presented by IQAC. The collection of official and informal input from diverse stakeholders aids in internal assessment reform.

Pre-University Examination: Conducted to prepare students for university exams.

Class-test: Conducted on a section of the material for ongoing student evaluation.

Students are continuously assessed throughout the year to ensure problem-solving and self-learning abilities.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

6

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

378

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender Sensitivity:

Courses on gender are a crucial part of many programmes. Students are educated about gender equity and inspired to work for it from a multicultural standpoint. Webinars are held on a variety of topics, including women's rights, human rights, children's rights, gender justice, and gender equality.

Environmental protection and sustainability:

Our vibrant work organization is based on a sustainable lifestyle that incorporates human values, education and healthcare, innovation, and water quality. All UG and PG programmes have a compulsory core course on environmental studies, 'Anandam' (social service). There are structured workshops, guest lecturers, business visits, and field trips. Annual celebrations of Environment Day, Earth Day, and Water Day take place. Research in multidisciplinary fields with an emphasis on renewable energy, environmental degradation, education, and healthcare is highly valued

Human Morality and Professional Ethics:

NSS organizes lectures, debates, and other events to instill in students a scientific mindset and social awareness. Through extracurricular activities, the college also works to integrate moral and human values. Students' human values are instilled through NSS and political science department programmes.

The college has started a variety of social initiatives, such as health and hygiene awareness campaigns, road safety campaigns, blood donation clinics, etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

77

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.poddarinstitute.org/naac
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may A. Feedback collected, analyzed

be classified as follows

and action taken and feedback
available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.poddarinstitute.org/naac

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

392

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

182

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Identification of Advanced and Slow learners:

At the very commencement of the academic year, we use

1. Grading system using their previous academic record
2. Classroom discussion, Unit Test and Mid Terms

to grade and identify the advanced and slow learners.

The institution organizes Orientation programs

Strategies adopted for slow and advanced learners

- Remedial Classes are conducted.
- Academic and personal counselling are given to the slow learners by the tutor and mentor
- Bilingual explanation and discussions are imparted to the slow learners after the class hours for better understanding
- Provision of simple and standard lecture notes/course materials
- Training is also given in Skill Development Programme like Communicative English, Aptitude and Placement.
- Students are encouraged to enrol in MOOC Courses - Swayam, EdX, Coursera
- Provision of additional learning and reference material
- Assignment and Student Seminars on contemporary topics to enable them for placement
- We provided coaching classes for competitive exams.
- Students are encouraged to participate and present papers in various Seminars/ Conferences/ Workshops.
- Students representing the college in various inter-collegiate meets are provided with the benefit of retest.
- Students are motivated to participate in extracurricular activities, exhibitions

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1567	82

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In order to mold students' behavior and thinking in the right way, Poddar International College offers an excellent platform for students to acquire the trending skills, information, attitudes, and values. Every department runs creative initiatives that encourage students' imaginations, provide them a place to practise their problem-solving techniques, and promote active learning. Students exhibit their knowledge and abilities in a variety of categories during the institute's annual intercollegiate fest. Students are encouraged to compete at both the national and intercollegiate levels. The institution focuses on student-centric strategies for improving students' capacity for lifelong learning.

By using the student-centered techniques listed below, faculty members work to make the learning process more interactive:

Experiential Learning:

- Work projects
- Field visits
- Industrial Visits
- Guest lecture

Participative Learning:

- Class presentations and discussions
- Teamwork
- Debates
- Class presentations and discussions
- Teamwork
- Debates
- Teamwork

Problem solving Methodology:

- Case studies
- Analysis and Reasoning
- Discussion
- Quizzes
- Research Activities

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching-learning process.

1. In addition to the chalk and talk method of teaching, the

faculty members are using IT-enabled learning tools such as PPT, Video, Audio, and online sources,

2. Classrooms have LCD/Computers

3. Institute premises are Wi-Fi enabled

The faculty at PIC use various ICT-enabled tools to enhance the quality of teaching-learning like

1. LMS is used like Google classroom is used to manage and post course-related information- learning material, quizzes, lab submissions and evaluations, assignments, etc.
2. Virtual meeting Platforms like google meet, zoom, and Microsoft Teams are used for virtual aid.
3. Cloud Computing is also used for easy assessment and exchange of information e.g. Slides, sheets, and Doc of google.
4. For Quizzes, Tests, Puzzles etc. platforms like kahoot and genially
5. The online learning environments are designed to train students in open problem-solving activity.
6. Media lab facility is used to create video lectures and upload in appropriate platforms for students to use as extra learning resources.
7. LMS is kept updated for the sharing of course data.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

82

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

82

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

18

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

3

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution adheres to a disciplined academic program and academic calendar

Continuous evaluation methods include group discussions, unit tests, midterms, pre-university examinations, assignment submissions, field trips, fieldwork, seminars, quizzes, and oral and poster presentations.

One-on-one sessions are held for individuals to understand their area of interest and where they lacked in academics, and an online parent-teacher interaction was conducted for the parents whose children consistently scored below average.

The principal holds faculty meetings and gives instructions to ensure that the assessment process is carried out effectively.

The average-performing students receive individual guidance.

Internal examination committees, among other procedures, are used for a transparent and thorough internal review which are:

1. Preparing the question paper: In order to guarantee confidentiality and transparency, two sets of papers are made.
2. Examining Procedures.
3. Display of results: Copies of unit tests, midterms, and pre-

university examinations are shown and discussed with the students.

4. Interaction with students regarding their internal assessment: Students are free to interact with the teachers to resolve grievances, if any, regarding the assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism:

1. Before Examination: Common grievances of students before the examination are communicated to University Examination Section and resolved at the earliest. COE helps the student for filing the application form.
2. During Examination:
 1. Internal Examination: If any student finds a discrepancy. The committee takes cognizance and resolves the grievance.
 2. External Examination: If there are any grievances. Assistance is provided to students
3. After Result Declaration, the student comes to College Exam Co-ordinator for the same. College Exam Co-ordinator addresses their issues.

Mechanism:

- The assessed internal test papers are shown to the students for self-assessment.
- Rights and

- Right to apply for verification of answer books.
- Right to challenge the evaluation of answer books.
- The college takes special initiative for resolving group grievances if any
- The evaluation is carried out at the college level, in a time-bound schedule,
- PIC has a policy of having the first response to the grievance within 2 working days of filing a complaint.
- The filed complaint/ grievance has to be resolved in 21 days of result declaration.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The mechanism:

1. **Before Examination:** Common grievances of students before the examination are communicated to University Examination Section and resolved at the earliest. COE helps the student for filing the application form.
2. **During Examination:**
 1. **Internal Examination:** If any student finds a discrepancy. The committee takes cognizance and resolves the grievance.
 2. **External Examination:** If there are any grievances. Assistance is provided to students
3. **After Result Declaration,** the student comes to College Exam Co-

ordinator for the same. College Exam Co-ordinator addresses their issues.

Mechanism:

- The assessed internal test papers are shown to the students for self-assessment.
- Rights and
 - Right to apply for verification of answer books.
 - Right to challenge the evaluation of answer books.
 - The college takes special initiative for resolving group grievances if any
 - The evaluation is carried out at the college level, in a time-bound schedule,
 - PIC has a policy of having the first response to the grievance within 2 working days of filing a complaint.
 - The filed complaint/ grievance has to be resolved in 21 days of result declaration.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Distinct mechanisms are used to validate outcome based education (OBE).

Stage I: At the beginning of a new session the subject teacher conveys the programme objectives (PO) and its specific outcomes

(PSO) along with Course Objectives (CO). In addition to this, each subject's faculty member informs the students about the scope of the subject, evaluation format, marking scheme (internal as well as external) etc. Internal assessment includes direct and indirect measures to assess attainment of objectives.

Stage II: Number of direct and indirect methods are employed to internally evaluate attainment of PO, PSO and CO through unit tests, mid-term, pre-university, multiple choice questions, open book test, short answer questions, quiz, oral test, oral and poster presentation, assignments, practical knowledge. External assessment is based on the result published by university examinations.

Stage III: To calculate the attainment levels of the courses, a threshold value of 49 percent is fixed. Students with 80 percent and above are categorized as A, 60 and above percent are categorized as B and students with 49 and above are categorized as C. Accordingly students are given extra classes and tutorial classes to advance and slow learners respectively. This is followed by re-evaluation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

546

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.poddarinstitute.org/naac>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.96400

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

7

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://unnatbharatabhiyan.gov.in/participating_institutes

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Despite the challenges encountered during the pandemic, several initiatives have been implemented Encouraging entrepreneurship: Students were assisted and encouraged to generate new ideas and work on developing prototypes. The best project ideas were seldom chosen for commercial product development and further to see the market viability of the product.

Human Resources: Faculty members with the best credentials are hired to guide and shape the young minds and are encouraged to pursue their Ph.D. and also to take part in different government-sponsored programs like FDP, FIP, etc. Research Infrastructure: Faculties are encouraged to create research ideas and submit them to various funding organizations like DRDO, DST, DBT, etc., and are also linked with R&D organizations IT Students have worked on sensor-based smart electricity-saving modules. It has aided them in developing necessary skills and innovations in various fields. The Incubation center post-COVID gave students a platform to explore their interests in scientific research and to foster startups focused on resource management, recycling, etc. Our students successfully created herbal sanitizers. MoU: We have connections with a number of well-known national and international organizations including Pearson, CADD Center, Coursera, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

25

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

7

File Description	Documents
URL to the research page on HEI website	https://www.poddarinstitute.org/naac
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities contribute to the holistic development of an individual. Acknowledging this, various activities were organized to sensitise the community. "Vriksh Mitra Week" was organised during the pandemic on the occasion of Teacher's Day from September 5-12, 2020 with the motto "Save the Earth".

The design department, in association with Creature Foundation, organised a ramp walk, "Re-thread "for underprivileged children on January 25, 2021.

Road Safety Awareness Week was organised from February 10-14, 2021. Participants vowed fervently to obey the laws governing traffic and road safety through banners, posters, and pamphlets.

An annual blood donation camp was held on March 6, 2021, inaugurated by Mr. Ramcharan Bohraji; which concluded with a free helmet distribution to encourage safe driving. Nukkad Natak was performed as an initiative to create awareness about Swachh Bharat Abhiyan on March 20, 2021, reminding people of their social obligations.

During the pandemic, an awareness programme on AIDS and COVID-19 prevention was organised in association with Red Ribbon and Sewa Bharti to make people aware of safety, health and hygiene.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

8

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1200

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

5

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

16

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

In accordance with University Grant Commission regulations. There are distinct classrooms comprising the various departments for the Arts, Commerce, and Science streams. The seminar room, labs, and classrooms are all well-equipped and have access to the computer and internet.

The institution makes sure that the physical infrastructure is available as needed and is used to its potential.

A need assessment for replacing, upgrading, or adding to the current infrastructure is carried out at the start of the academic year based on recommendations from group members, the advisory board, HODs, lab technicians, and system administrators after analyzing course needs, computer-to-student ratio, financial restrictions, the functioning condition of the existing equipment, and also students' complaints.

1. Well-furnished classrooms with whiteboards, blackboards, and green boards. for postgraduate and undergraduate students in all departments.
2. Several classrooms include an LCD projector, computer system, LAN, speakers, and both wired and wireless internet access.
3. There are functional CCTV cameras in every classroom.
4. Laboratories for physics, chemistry, botany, zoology, geography, psychology, computer science, and design are well-stocked.

5. ICT-equipped conference room and auditorium.

6. Online and recorded lectures via Google Meet, Zoom, and Google Classroom during the COVID-19 period in addition to the aforementioned conveniences.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory core courses and continuous evaluation scheme, integrates sports and extra-curricular activities as essential components.

The details are as follows:

SPORTS FACILITIES:

Students have access to a variety of sporting facilities within the campus to create a balanced atmosphere. The college is committed to creating a balanced atmosphere of academic, cultural, and sports activities for the holistic development of its students.

Many of the players have participated in competitions at the district, university, state, and even national levels.

Outdoor games:

Kabaddi

Handball

Badminton

Kho-Kho

Table-tennis

Cricket**Indoor games:****Carrom board****Gymnasium****Yoga****Chess****CULTURAL PROGRAMMES:**

Due to the COVID breakdown, a number of cultural programmes, including "Euphoria," were conducted online to connect students and highlight their talents. These programmes included debate, ramp walks, hair styling, rangoli, painting, mehendi, quizzes, model and poster making, essay and slogan writing, preparation for sangeet and plays, drama, etc.

The annual event "Manthan" brings together students from diverse academic fields. Other events include a webinar on yoga day, planting trees and tying rakhi on vraksh mitra saptah, kavi sammellan, celebrating environment day, etc.

Gymnasium

The gym is an operational facility with its own area beneath the sports division.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

14007209.85

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The central library houses a sizable collection of academic books, periodicals, journals, research papers, newspapers, etc. The students academic performance is positively impacted by the ability to expand their knowledge and do research using the internet, e-books, e-journals, and other resources available in the digital library. The library is partially automated and contains a large reading room, a digital section, and can hold up to 70 people at once. ILMS Details: The Next Level Education and Technology (NLET) version 1.04 of the Integrated Library Management System (ILMS) was adopted by the Institute in the academic year 2020-21 and is partially automated. The programme is used for the library data input, book issuance, return, and renewal, member logins, etc. The books are categorized using the numerical approach. Users receive a distinct barcode ID and the books are bar-coded. In addition to

printed books, the library has access to a list of electronic resources, where users can learn about, access, browse, and download electronic books, e-journals, databases, etc. 4 systems with 50 Mbps speed and 02 closed-circuit cameras have been placed to improve security. There are also fire safety kits available.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

63935

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

28

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institution's IT infrastructure is updated and adequate. The resources and IT infrastructure are regularly modified and upgraded to meet requirements and keep up with emerging technologies. With the appropriate firewalls in place, the entire institute is Wi-Fi enabled, and the computer laboratories are connected via LAN and have internet access. Additionally, staff members have a personal desktop with internet access. Desktops include with a 5-year warranty when purchased, and if necessary, they may be upgraded with the same warranty after it expires.

Following are descriptions:

LAN facility: The computer lab is well-equipped with branded PCs and is backed by 50Mbps leased lines for internet access. Additionally, it has a large selection of licensed system and application software. LAN Messenger connects the entire campus. Internet access in computer laboratories enables instructors and students to complete their curriculum and extracurricular activities. Students, faculty and can get assistance from lab assistants with their questions.

A total of 120 computers with the configuration (Intel core i5 4 gen with 4GB RAM) are available at the institute.

Wi-Fi facility: Students receive continuous assistance from the IT department. It is made accessible by setting up and implementing Wi-Fi zones in a number of places, including reading rooms, departmental hallways, and the lab area. 7 Wi-Fi access points are now being used by the institute to offer Wi-Fi internet access through Wi-Fi zones.

Intercom Facility: With intercom facilities available, the campus is well connected by a well-designed communication network. There are

15 landlines available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

120

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14007209.85

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has implemented and adheres to a thoroughly planned, organized process for maintaining and using physical, academic, and support facilities.

In order to accomplish this, a supervisor has been recruited who is in charge of overseeing the housekeeping and maintenance as well as monitoring and maintaining an updated list through thorough physical verification.

Laboratory:

Due to AMC's maintenance, a number of instruments and components of the equipment are completely operational.

1. To reduce tragedies, the laboratories are furnished with safety showers, fire extinguishers, etc.
2. The safety rules and regulations are also displayed in each lab.

Library:

The central library is being maintained by a librarian and support staff.

Sports Complex:

The sports committee is in charge of looking after and monitoring the facilities, and equipment.

Computers:

Regular maintenance is carried out on both the hardware and the software and are all covered under an annual maintenance contract (AMC).

The institute's departments are all equipped with PCs, necessary software, and peripherals. The IT infrastructure of the institute is maintained by the lab technicians and system administrators.

Classroom management:

Classrooms are laced with the necessary ICT tools and CCTVs. Regular cleaning and upkeep are carried out.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

159

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

institution / non- government agencies during the year**2278**

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.poddarinstitute.org/naac
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

95

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

13

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

45

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students demonstrate their participation and representation in a range of administrative, co-curricular, and extracurricular activities via student-run cells and committees in operation. The college also keeps students in various cells & councils as their members & made them to participate in the activities related to the cell.

The alumni cell collaborates and conducts alumni gatherings, student-alumni interactions, seminars, and other diverse learning opportunities like to give guest lectures and lead other workshops and seminars and guide the students in achieving their respective goals.

Cultural Club: Our annual fest, Manthan, is solely organized successfully by the students where they learn various managerial and teamwork skills.

NSS team organizes activities that not only benefit society as a whole but also enhance student's attitude and personality.

Research Cell: Through this cell, students are motivated to participate in conference, webinars and give oral and poster presentations. Simultaneously, encouraged for publication through their work.

TPO Cell: Students work with industry professionals and assist them in seminars, projects, etc. With the assistance of the college's TPO, they host job fairs and campus placements.

Entrepreneurship Development Cell: It actively trains and instills an

entrepreneurial spirit in the students. Numerous activities are organized for students to foster an independent mindset.

Competitive Classes: Students maintain track of the competitive classes and exams, and also the students' progress. They arrange mentor-mentee so that students may receive the right mentoring to boost their performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

451

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

A good number of alumni are occupying eminent positions and contributing to their parent institution who work for the overall development of students as well as the institution not just financially, but in terms of academic planning, placements of students, career guidance, and technological guidance

Each member contributes Rs 100 in the first year at the time of admission to the program towards the contribution of the alumni association. This fund is used to conduct activities of the association.

The members of the association contribute in the following manner

- Feedback on Curriculum.
- Teaching learning process
- Bridging the gap between industry and academia
- Important suggestions about changing trends in business and industry
- Guest lectures to the students of the current year batch.
- Interaction and mentoring the students
- Book Donation: Contribution by donating Books.
- Alumni Talk
- Alumni Meet
- Placement & Career Guidance Assistance
- Campus recruiters
- Summer Internship Opportunities
- Entrepreneurship Awareness

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year **E. <1Lakhs**
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution strongly adheres to the motto "Education with a purpose to shape a better future."

Vision: To conceptualize the ideology of what lies beyond academics, i.e., interpersonal skill development, entrepreneurship, eco-system nurturing, leading to a generation of self-sufficient youth, in light to the expansion of industrialization and an ever-increasing demand for professionally trained and skilled youth.

Mission:

1. Deliver high-quality, value-based education while keeping up with the technological change in order to generate knowledgeable, educated professionals prepared to take on global challenges.
2. Uphold strong academic standards with ingenuity and effectiveness by providing educational techniques in a fun setting.
3. Encourage students to achieve academic excellence and scientific proficiency.
4. Prepare them for levels both domestically and overseas in all facets of life.
5. Train professionals who are capable, moral, and socially conscious.

Manifestation:

The Principal develops action plans in agreement with faculty members

The five-year perspective plan includes cooperation for placement of students and higher education as well as accreditation, research center, and permanent affiliation with the university.

Through E-governance, policies, and programs relating to academic, research, curriculum development, administration, financing, infrastructure development, extension, co-curricular, and extracurricular activities are developed, planned, and carried out with the participation of all relevant parties.

The transparent nature of the College's dynamic decision-making, policy-making and feedback-appraisal procedures improves governance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The principal has established many committees in the administration of the institute under a decentralized management system to guarantee effective and efficient functioning.

The decision-making and implementation processes involve the principal, faculty, and staff.

The flexibility to organize and coordinate co-curricular and extracurricular activities for the students' growth belongs to the conveners of the different cells and clubs. However, these plans are shared with the administration to check and reschedule according to the plans of the other faculties.

The HOD reviews and, if necessary, modifies the teaching plan that the faculty submitted at the start of the session. They assign faculty members administrative responsibilities. They jointly decide on innovative teaching methods for the benefit of the students and organize parent-teacher meetings to discuss about the students' academic development. The unit tests, midterms, and pre-university exams are scheduled by the HODs following consulting with the faculty.

Value-added courses, competitive classes, summer internships, etc.

are introduced by various committees and HODs.

To keep the alumni engaged with their alma mater, alumni meet and interaction programmes are conducted.

Such participative and decentralised administration promotes harmony and a welcoming environment for the development of the institution and the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

There is a strategic plan prepared in the beginning of the session related to admission calendar, cut off dates, proposed time table of the subject with the lesson plans, Internal evaluation, activity calendar, lab etc. the same is deployed and executed as per the plan.

Admission of students

Normally the admission dates are announced as per the result declaration by the respective boards and colleges. Accordingly the merit lists are announced.

Teaching Plan

As per the planning date of starting the new session is announced with the orientation session for the students. Teachers are supposed to follow the lecture plan.

Examination and evaluation

Regular tests are conducted for students to prepare them for exams. Remedial classes are held for underachieving students.

Pre-university exams are systematically administered to assess students' levels of preparation and their room for growth.

Activities held

Various Academic activities such as seminars, workshops, Industrial visits are organized along with the cultural, literary, soft skills, sports and extension activities are organized as per the plan of action.

Pre-placement activities

Evaluation of the candidates

Placement activities

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Poddar International College is consecutively running in its 24th year of conception. It has a systematic Governing Body to monitor and achieve the vision and mission. To maximize the use of our resources, the Management of the Institute is structured in a rational way. The hierarchy includes the top management and all levels of the organization. It clearly outlines the Duties, Responsibilities, Accountability, Authorities. Principal of the institute is responsible for all matters related to its smooth operation. The Director and Chairman are responsible for overseeing the operation of the institution's Governing Body and advisory board. They are responsible for implementing the strategy and setting policy. These issues include finance, infrastructure, faculty recruiting and matters related to overall College development.

Poddar International College has an efficient organizational structure that monitors and improves its working elaborated below:

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.poddarinstitute.org/naac
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

I. Welfare measures for teaching staff

1. Employees Provident Fund as per PF rules

All the teachers are given PF benefits.

2. Encouraging and supporting faculty for completing their Ph.D

3. Medi claim-Health Insurance

4. Employees State Insurance

5. Maternity Leave

6. The college hosts free health checkup camps.

7. Financial Support for Research, Education and Training

II. Welfare measures for non-teaching members

1. Employees Provident Fund in accordance with PF rules
2. Women's Maternity Leave
3. ESI offers socioeconomic protection to employees making less than 00 per month in income.
4. Free health screening events
5. Class IV employees receive free uniforms.
6. Financial Support

For the non-teaching staff's children's education

The domestic employees and non-teaching staff receive festival advance for holidays

Housing Loan with No Interest for Domestic Workers

1. Material Benefits

There are offices for staff associations on campus (teaching and non-teaching).

housing for domestic employees inside the college premises

The domestic crew receives two sets of uniforms each year.

Employees' mutual funds and thrift societies are run by the staff with management's agreement to meet their financial requirements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At Poddar International College performance of each faculty & staff member assessed annually after completion of one year of service. Detailed Performance Appraisal Form (PAF) is designed to not only to empirically evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee as well as the organization. The Director and Head of Departments of respective departments award marks and analyses the performance of faculty and staff members based on given elements. Appraisal Process: Implementation and effectiveness The appraisal forms are filled by every faculty member and submitted to their respective HOD's. Faculty member submits their credentials, achievements, participation for the year of assessment. HOD's are required to cross verify all the submitted details & documents by concerned faculty provide marks against each parameter. Management re-evaluates the marks against each parameter during the appraisal discussion and took final decision on appraisal form.

All non-teaching staff are also assessed through annual performance appraisal with various parameters i.e. Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues etc..

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has set up an Audit Cell for internal audit. ABC and XYZ conduct the external audit.

The audit council has a significant number of highly skilled and experienced professionals whose responsibility it is to examine and offer the expert help required at the administrative level in order to boost the effectiveness of the operations. It conducts investigations and submits a report to the responsible higher authorities.

The experts are assigned the following tasks and obligations:

1. To analyze and audit the purchase department's budget in advance.
2. Before initiating the payment, the Accounts Section pre-audits the bills.
3. Any objections that arise throughout the audit process would be addressed immediately, together with any requisite supporting documentation, and within the allotted time frames.
4. A careful review of the requests for approval submitted by the administration and the professors of many disciplines.
5. According to the guidance provided by the higher authority, physical inspections of labs and various departments are carried out.
6. Additionally, the faculty is subject to a performance audit.
7. The administration and the higher authorities get the audit council's certified reports through section incharge.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.58

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is a privately funded organization and has a clear system in place to keep track of how financial resources are being used.

Mobilization of Funds:

1. **Fees:** Tuition is the primary source of funding. Tuition fees, funding from alumni, research grants from various government and NGOs, and consulting engagements are some additional avenues to raise funding. With this money, all expenditures, both ongoing and one-time, are covered.
2. **UGC Grants:** Our college is covered under sections 2F and 12B of the UGC Act and the University's Permanent Affiliation. We receive financing from UGC for physical infrastructure development and maintenance, instructional materials modernization, and research (including grants for research projects).

Utilization of Funds:

The finance and buying committees examine the quotes before making a final choice depending on factors such as cost, value, conditions of service, etc.

Resource Mobilization Policy and Procedure:

The college budget is prepared by the principal and department heads

Optimal utilization of resources:

Research, development, consulting, and other endeavors with faculty participation at various levels are encouraged by the institution. Government and university exams are administered at the college's facilities. The library continues to operate for the benefit of students, professors, and graduates.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC actively works to maintain and raise the institution's standard of excellence and suggests quality-improving measures. With an understanding of pandemic sensitivity, IQAC places equal emphasis on academic achievement and societal benefits.

Devising quality strategies for academics:

1. Assessing academic and extracurricular activities
2. Organizing and participating in workshops, seminars, and conferences with faculty and students
3. Inclusion of "value-added" courses
4. Placement assistance.

5. Monitoring and reviewing college departments

6. Industry collaboration

7. Providing incentives to members for copyright, e-content, videos, and patents.

Society Centric:

A dashboard was created by the teachers and students as an initiative to help the citizens of India during COVID. It included information on the availability of various resources and amenities like medicine, hospital beds, oxygen supplies, plasma availability, food, and ambulances. On the ground level, our students distributed masks in various socially backward localities and distributed food to the homeless. Various online seminars were conducted to make people aware of the virus breakdown. Online sessions were conducted for those facing mental and emotional issues because of the lockdown.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC plays an important role in maintaining the vision and mission to provide quality education for an effective and meaningful teaching-learning process simultaneously fulfilling the motto of college.

Academic audit analysis: Unit test, mid-term, Pre-University exam, assignment, and practical performance forms the basis to determine the SWOT of each student. Based on performance and feedback, IQAC gives suggestive measures for internal quality enrichment. IQAC made necessary changes in its plan in pandemic situation and continued learning among students through Google meet. The guidance of BOM by providing soft skill classes, competitive classes, value-added courses for the overall development of students. Further, students were evaluated through online tests. One-to-one interaction is carried out wherever required by respective faculty members.

Feedback collected from students, teachers, and alumni to facilitate reforms. Positive side of pandemic on preparing substantial content for copyright, e-content, innovation, and best practices. This resulted in the development of herbal sanitizer, a number of e-contents and videos by faculty members (available on the college YouTube channel). Students also contributed by preparing videos of their topic. Online poster and oral presentation competition between graduate and postgraduate students, Green audit and gender equality are regular practices in campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.poddarinstitute.org/naac
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

One of the institution's top priorities is the students' safety and

well-being, as well as gender equality and a friendly environment. Regardless of diversity, everyone has access to equal opportunities.

The institute is committed to upholding gender sensitivity as an intrinsic virtue.

Safety and Security:

The faculty is assigned responsibility for security and discipline.

To eliminate ragging on campus, strict anti-ragging measures have been implemented.

To guarantee safety and order, CCTV has been placed across the campus.

For longer activities, the camp has enough lighting and accommodations during the night.

It is customary to send female staff members to go outdoors with the female students.

A complaint box is set up along with the relevant department to handle the issues of the students.

Rallies and nukkad natak are organized during International Women's Day and Girl Child Day.

Self-defense workshops are conducted for female students.

Counseling:

Counseling sessions and mentor-mentee are organized for the students.

Psychological counseling and talks related to eve ragging, harassment and constitutional duties are conducted regularly.

Common Rooms:

Male and female common areas have been designated in the majority of the departments, which also facilitates it to have meetings and hold discussions.

Other Initiatives

Female students are encouraged to pursue their education by offering them scholarships and additional help and mentoring.

File Description	Documents
Annual gender sensitization action plan	https://www.poddarinstitute.org/naac
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.poddarinstitute.org/naac

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution is devoted to the maxim "Reduce-Reuse-Recycle" and is committed to being "waste-free." The college has been following a recycling program that includes furniture, electronics, office supplies, and lab equipment.

Solid Waste: The waste is appropriately collected, separated, and disposed of in accord with the Municipal Corporation to their dumping yards.

Liquid waste: To reduce the biological burden of domestic sewage, the campus has implemented sustainable liquid waste treatment using bioremediation.

The Institute follows a rigid strategy for getting rid of liquid waste in the labs. For instance, it is separated into organic and inorganic waste and neutralized before disposal.

Biomedical Waste Management:

Sanitary napkins are disposed off correctly after being sanitized.

The medical center's trash production is minimal.

Biodegradable garbage is disposed of with bandages, fabrics, and cotton.

E-waste: Since our computer engineers have reassembled, modified, and upgraded them, there are no idle systems and printers lying around the campus.

Waste recycling system:

The college doesn't have a recycling program for garbage. The institution does have a rainwater collection system, though.

Hazardous chemicals and radioactive waste management: The college does not have a hazardous chemicals or radioactive waste management system.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

B. Any 3 of the above

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The university, which truly believes in equality in all respects, ensures that students from the more divisive segments of society must pursue their education without facing any prejudice. The institution, however, has no intolerance for any kind of diverse socio-cultural background, linguistics, communal cultures, etc.

The faculty, staff, and students organize all of the festivals and events. Birth anniversaries and memorials of great Indian personalities are also observed. For the students' entire growth and to create a country of the young generation who are morally responsible and noble in their attitudes, motivational programs led by prominent professionals in the area are organized. These programs aim to instill in the students the national ideals of social and communal peace and national integration.

To foster an environment for ethical, cultural, and spiritual values among the students and staff of different racial and cultural backgrounds, a variety of activities are organized, such as nukkad natak on sensitive topics of society, visits to the nearby villages/slums by the NSS team, visits to orphanages and old age homes.

Numerous departments plan field trips and visits to industries inside and outside of Jaipur. Our students put on cultural events that showcase local and national cultures.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution largely focuses on enhancing students' specific skill sets in order to improve their technological, analytical, logical, Interpersonal, writing, communication, presentation, leadership skills to suit the Industry and market needs along with the Research orientation.

Skill set improvement:

Various special certification courses are provided in a partnership with various Universities, corporates, Industries, Academies in various modules and programmes trending in demand in the industry to improve their extracurricular skills.

This enhances their participation, enthusiasm, confidence, and overall performance to compete in the corporate world, opens up prospects for improved package and work opportunities which is also evident from the placement packages, their performance levels, their selection in the competitive exams.

Research:

Students are encouraged to engage in research, dissertation, live projects and file patents and copyrights, to publish their research articles and reviews that add to their holistic development as well as their career.

They are also motivated to attend workshops, seminars, conferences, etc. with various industrial professionals, companies, and research labs.

The result is that now the students have initiated their start-ups based on those research.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.poddarinstitute.org/naac
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **A. All of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In order to instill a sense of patriotism in the students and teachers, national and international days, events, and festivals are joyfully commemorated. To commemorate these events and disseminate the message of harmony, peace, and happiness across the school, the instructors, staff, and students all gather together under one roof. This serves to honor our great national leaders and instill the nationalistic ideology.

The following events have been organized:

1. Due to COVID breakdown, various events were conducted online so as to continue instilling values and unity among the students, besides their academic growth.

1. World Environment Day
2. International Yoga Day
3. Independence Day
4. Vraksh mitra saptah on Teacher's Day
5. Hindi Diwas
6. Gandhi Diwas
7. Mental Health Day
8. CRSI National Chemistry Week

9. Stress Awareness Day

10. Constitution Day

11. Euphoria, an annual event

B. Following the lockdown, the diversity of events and the student's participation remained as fervent as ever, and each event was cherished with unwavering devotion.

1. Republic Day 2020

2. Republic Day 2021

3. Girl Child Day

4. Road Safety Awareness Week

5. Blood donation camp

6. International Women's Day

7. Swachh Bharat Abhiyan Awareness Programme

8. "Manthan", an annual college

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice

Developing specific skill sets in the students through International

Certification and collaborating institutions.

Objectives of the Practice

Exposure of students to real time learning to the international quality of education

The Context

- To see the students coming upto the expectations of the Industry.
- To enable them to sharpen their skills to be competent at the workplace.

The Practice

- We enable the advanced courses taught by the best professors in the best of the universities.

Evidence

- Certificates issued to the candidates, salaries paid to the students, certificates issued for their participation.

Problems

- Difficulty in transition from offline teaching to online teaching

Title of the Practice:

To develop herbal sanitizer

Objectives of the Practice:

- To maintain hygiene and promote the use of herbal product during the pandemic.

The Context:

Encourage students for innovative ideas and opportunities, to explore their concepts and develop entrepreneurial abilities.

The Practice:

Herbal Sanitizer was developed; the students actively participated and contributed their ideas to produce a sustainable product.

Evidence:

Students received certificates.

Problems:

While developing the concept, there were a few setbacks, but with concerned faculty member guidance, the students were able to overcome them.

File Description	Documents
Best practices in the Institutional website	https://www.poddarinstitute.org/naac
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institution largely focuses on enhancing students' specific skill sets in order to improve their technological, analytical, logical, Interpersonal, writing, communication, presentation, leadership skills to suit the Industry and market needs along with the Research orientation.

Skill set improvement:

Various special certification courses are provided in a partnership with various Universities, corporates, Industries, Academies in various modules and programmes trending in demand in the industry to improve their extracurricular skills.

This enhances their participation, enthusiasm, confidence, and overall performance to compete in the corporate world, opens up prospects for improved package and work opportunities which is also evident from the placement packages, their performance levels, their selection in the competitive exams.

Research:

Students are encouraged to engage in research, dissertation, live projects and file patents and copyrights, to publish their research articles and reviews that add to their holistic development as well as their career.

They are also motivated to attend workshops, seminars, conferences, etc. with various industrial professionals, companies, and research labs.

The result is that now the students have initiated their start-ups based on those research.

NAAC

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college regards effective delivery of the curriculum as the most vital curricular aspect. The institution has developed a structured and effective implementation of the curriculum. Following are the various means through which it executes the curriculum.

Planning:

Before the commencement of the academic session, a meeting takes place with the HoDs of all faculties, while in consultation with the curriculum planning and implementation board under the leadership of the Principal. In the meeting following things are planned after rigorous brainstorming and discussion

- The faculty requirement
- Subject Distribution
- The academic calendar
- Co-curricular activities

Faculty members plan their delivery using different Pedagogy tools in consultation with respective HoDs. They maintain a Teachers Record Book, wherein the detailed plan for effective delivery is planned and recorded. Following records are planned and maintained for effective curriculum delivery:

- Academic calendar:
- Lecture delivery plan
- Teachers Record Book.
- Time-table
- Continuous feedback from teachers and students.

- Simultaneous remedial classes

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Regarding the performance of continual internal review, the institute takes every effort to comply with the academic calendar (CIE). The Director, along with the Principal, Vice-Principal, and IQAC, conducts a meeting with HODs before the start of the academic session to finalize the academic calendar in accordance with the university schedule.

It contains the start and end dates of the term, internal test dates, submission deadlines, practical exam dates, potential dates for university theoretical and practical examinations and the parent-teacher conference date.

The Faculty follows the schedule in line with the academic calendar while conducting lectures and practicals. The Principal effectively monitors the process to preserve its efficacy.

CIE System: Throughout the academic year, the institution emphasizes ongoing student review. The Core Committee of the institute reviews and approves the assessment scheme after it has been created and presented by IQAC. The collection of official and informal input from diverse stakeholders aids in internal assessment reform.

Pre-University Examination: Conducted to prepare students for university exams.

Class-test: Conducted on a section of the material for ongoing student evaluation.

Students are continuously assessed throughout the year to ensure problem-solving and self-learning abilities.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**6**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**378**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender Sensitivity:

Courses on gender are a crucial part of many programmes. Students are educated about gender equity and inspired to work for it from a multicultural standpoint. Webinars are held on a variety of topics, including women's rights, human rights, children's rights, gender justice, and gender equality.

Environmental protection and sustainability:

Our vibrant work organization is based on a sustainable lifestyle that incorporates human values, education and healthcare, innovation, and water quality. All UG and PG programmes have a compulsory core course on environmental studies, 'Anandam' (social service). There are structured workshops, guest lecturers, business visits, and field trips. Annual celebrations

of Environment Day, Earth Day, and Water Day take place. Research in multidisciplinary fields with an emphasis on renewable energy, environmental degradation, education, and healthcare is highly valued

Human Morality and Professional Ethics:

NSS organizes lectures, debates, and other events to instill in students a scientific mindset and social awareness. Through extracurricular activities, the college also works to integrate moral and human values. Students' human values are instilled through NSS and political science department programmes.

The college has started a variety of social initiatives, such as health and hygiene awareness campaigns, road safety campaigns, blood donation clinics, etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

77

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
---	----------------------------

File Description	Documents
URL for stakeholder feedback report	https://www.poddarinstitute.org/naac
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
---	---

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.poddarinstitute.org/naac

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

392

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

182

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Identification of Advanced and Slow learners:

At the very commencement of the academic year, we use

1. Grading system using their previous academic record
2. Classroom discussion, Unit Test and Mid Terms

to grade and identify the advanced and slow learners.

The institution organizes Orientation programs

Strategies adopted for slow and advanced learners

- Remedial Classes are conducted.
- Academic and personal counselling are given to the slow learners by the tutor and mentor
- Bilingual explanation and discussions are imparted to the slow learners after the class hours for better understanding
- Provision of simple and standard lecture notes/course materials
- Training is also given in Skill Development Programme like Communicative English, Aptitude and Placement.
- Students are encouraged to enrol in MOOC Courses - Swayam, EdX, Coursera
- Provision of additional learning and reference material
- Assignment and Student Seminars on contemporary topics to enable them for placement
- We provided coaching classes for competitive exams.
- Students are encouraged to participate and present papers in various Seminars/ Conferences/ Workshops.
- Students representing the college in various inter-collegiate meets are provided with the benefit of retest.
- Students are motivated to participate in extracurricular activities, exhibitions

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1567	82

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In order to mold students' behavior and thinking in the right way, Poddar International College offers an excellent platform for students to acquire the trending skills, information, attitudes, and values. Every department runs creative initiatives that encourage students' imaginations, provide them a place to practise their problem-solving techniques, and promote active learning. Students exhibit their knowledge and abilities in a variety of categories during the institute's annual intercollegiate fest. Students are encouraged to compete at both the national and intercollegiate levels. The institution focuses on student-centric strategies for improving students' capacity for lifelong learning.

By using the student-centered techniques listed below, faculty members work to make the learning process more interactive:

Experiential Learning:

- Work projects
- Field visits
- Industrial Visits
- Guest lecture

Participative Learning:

- Class presentations and discussions
- Teamwork
- Debates
- Class presentations and discussions
- Teamwork
- Debates
- Teamwork

Problem solving Methodology:

- Case studies
- Analysis and Reasoning
- Discussion
- Quizzes
- Research Activities

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching-learning process.

1. In addition to the chalk and talk method of teaching, the faculty members are using IT-enabled learning tools such as PPT, Video, Audio, and online sources,
2. Classrooms have LCD/Computers
3. Institute premises are Wi-Fi enabled

The faculty at PIC use various ICT-enabled tools to enhance the quality of teaching-learning like

1. LMS is used like Google classroom is used to manage and post course-related information- learning material, quizzes, lab submissions and evaluations, assignments, etc.
2. Virtual meeting Platforms like google meet, zoom, and Microsoft Teams are used for virtual aid.
3. Cloud Computing is also used for easy assessment and exchange of information e.g. Slides, sheets, and Doc of google.
4. For Quizzes, Tests, Puzzles etc. platforms like kahoot and genially
5. The online learning environments are designed to train students in open problem-solving activity.
6. Media lab facility is used to create video lectures and upload in appropriate platforms for students to use as extra learning resources.
7. LMS is kept updated for the sharing of course data.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

82

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

82

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

18

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

3

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution adheres to a disciplined academic program and academic calendar

Continuous evaluation methods include group discussions, unit tests, midterms, pre-university examinations, assignment submissions, field trips, fieldwork, seminars, quizzes, and oral and poster presentations.

One-on-one sessions are held for individuals to understand their area of interest and where they lacked in academics, and an online parent-teacher interaction was conducted for the parents whose children consistently scored below average.

The principal holds faculty meetings and gives instructions to ensure that the assessment process is carried out effectively.

The average-performing students receive individual guidance.

Internal examination committees, among other procedures, are used for a transparent and thorough internal review which are:

1. Preparing the question paper: In order to guarantee confidentiality and transparency, two sets of papers are made.
2. Examining Procedures.
3. Display of results: Copies of unit tests, midterms, and pre-university examinations are shown and discussed with the students.
4. Interaction with students regarding their internal assessment: Students are free to interact with the teachers to resolve grievances, if any, regarding the assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism:

1. Before Examination: Common grievances of students before the examination are communicated to University Examination Section and resolved at the earliest. COE helps the student for filing the application form.
2. During Examination:
 1. Internal Examination: If any student finds a discrepancy. The committee takes cognizance and resolves the grievance.
 2. External Examination: If there are any grievances. Assistance is provided to students

3. After Result Declaration, the student comes to College Exam Co-ordinator for the same. College Exam Co-ordinator addresses their issues.

Mechanism:

- The assessed internal test papers are shown to the students for self-assessment.
- Rights and
 - Right to apply for verification of answer books.
 - Right to challenge the evaluation of answer books.
 - The college takes special initiative for resolving group grievances if any
 - The evaluation is carried out at the college level, in a time-bound schedule,
 - PIC has a policy of having the first response to the grievance within 2 working days of filing a complaint.
 - The filed complaint/ grievance has to be resolved in 21 days of result declaration.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The mechanism:

1. Before Examination: Common grievances of students before the examination are communicated to University Examination

Section and resolved at the earliest. COE helps the student for filing the application form.

2. During Examination:

1. Internal Examination: If any student finds a discrepancy. The committee takes cognizance and resolves the grievance.
2. External Examination: If there are any grievances. Assistance is provided to students

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 - Right to apply for verification of answer books.
 - Right to challenge the evaluation of answer books.
 - The college takes special initiative for resolving group grievances if any
 - The evaluation is carried out at the college level, in a time-bound schedule,
 - PIC has a policy of having the first response to the grievance within 2 working days of filing a complaint.
 - The filed complaint/ grievance has to be resolved in 21 days of result declaration.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Distinct mechanisms are used to validate outcome based education (OBE).

Stage I: At the beginning of a new session the subject teacher conveys the programme objectives (PO) and its specific outcomes (PSO) along with Course Objectives (CO). In addition to this, each subject's faculty member informs the students about the scope of the subject, evaluation format, marking scheme (internal as well as external) etc. Internal assessment includes direct and indirect measures to assess attainment of objectives.

Stage II: Number of direct and indirect methods are employed to internally evaluate attainment of PO, PSO and CO through unit tests, mid-term, pre-university, multiple choice questions, open book test, short answer questions, quiz, oral test, oral and poster presentation, assignments, practical knowledge. External assessment is based on the result published by university examinations.

Stage III: To calculate the attainment levels of the courses, a threshold value of 49 percent is fixed. Students with 80 percent and above are categorized as A, 60 and above percent are categorized as B and students with 49 and above are categorized as C. Accordingly students are given extra classes and tutorial classes to advance and slow learners respectively. This is followed by re-evaluation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year****546**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**
<https://www.poddarinstitute.org/naac>
RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0.96400**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

7

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://unnatbharatabhiyan.gov.in/participating_institutes

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Despite the challenges encountered during the pandemic, several initiatives have been implemented Encouraging entrepreneurship: Students were assisted and encouraged to generate new ideas and work on developing prototypes. The best project ideas were seldom chosen for commercial product development and further to see the market viability of the product.

Human Resources: Faculty members with the best credentials are hired to guide and shape the young minds and are encouraged to pursue their Ph.D. and also to take part in different government-sponsored programs like FDP, FIP, etc. Research Infrastructure: Faculties are encouraged to create research ideas and submit them to various funding organizations like DRDO, DST, DBT, etc., and

are also linked with R&D organizations IT Students have worked on sensor-based smart electricity-saving modules. It has aided them in developing necessary skills and innovations in various fields. The Incubation center post-COVID gave students a platform to explore their interests in scientific research and to foster startups focused on resource management, recycling, etc. Our students successfully created herbal sanitizers. MoU: We have connections with a number of well-known national and international organizations including Pearson, CADD Center, Coursera, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

25

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

7

File Description	Documents
URL to the research page on HEI website	https://www.poddarinstitute.org/naac
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities contribute to the holistic development of an individual. Acknowledging this, various activities were organized

to sensitise the community."Vriksh Mitra Week" was organised during the pandemic on the occasion of Teacher's Day from September 5-12, 2020 with the motto "Save the Earth".

The design department, in association with Creature Foundation, organised a ramp walk, "Re-thread "for underprivileged children on January 25, 2021.

Road Safety Awareness Week was organised from February 10-14, 2021. Participants vowed fervently to obey the laws governing traffic and road safety through banners, posters, and pamphlets.

An annual blood donation camp was held on March 6, 2021, inaugurated by Mr. Ramcharan Bohraji; which concluded with a free helmet distribution to encourage safe driving. Nukkad Natak was performed as an initiative to create awareness about Swachh Bharat Abhiyan on March 20, 2021, reminding people of their social obligations.

During the pandemic, an awareness programme on AIDS and COVID-19 prevention was organised in association with Red Ribbon and Sewa Bharti to make people aware of safety, health and hygiene.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

8

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1200

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

5

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

16

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

In accordance with University Grant Commission regulations. There are distinct classrooms comprising the various departments for the Arts, Commerce, and Science streams. The seminar room, labs, and classrooms are all well-equipped and have access to the computer and internet.

The institution makes sure that the physical infrastructure is available as needed and is used to its potential.

A need assessment for replacing, upgrading, or adding to the current infrastructure is carried out at the start of the academic year based on recommendations from group members, the

advisory board, HODs, lab technicians, and system administrators after analyzing course needs, computer-to-student ratio, financial restrictions, the functioning condition of the existing equipment, and also students' complaints.

1. Well-furnished classrooms with whiteboards, blackboards, and green boards. for postgraduate and undergraduate students in all departments.
2. Several classrooms include an LCD projector, computer system, LAN, speakers, and both wired and wireless internet access.
3. There are functional CCTV cameras in every classroom.
4. Laboratories for physics, chemistry, botany, zoology, geography, psychology, computer science, and design are well-stocked.
5. ICT-equipped conference room and auditorium.
6. Online and recorded lectures via Google Meet, Zoom, and Google Classroom during the COVID-19 period in addition to the aforementioned conveniences.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory core courses and continuous evaluation scheme, integrates sports and extra-curricular activities as essential components.

The details are as follows:

SPORTS FACILITIES:

Students have access to a variety of sporting facilities within

the campus to create a balanced atmosphere. The college is committed to creating a balanced atmosphere of academic, cultural, and sports activities for the holistic development of its students.

Many of the players have participated in competitions at the district, university, state, and even national levels.

Outdoor games:

Kabaddi

Handball

Badminton

Kho-Kho

Table-tennis

Cricket

Indoor games:

Carrom board

Gymnasium

Yoga

Chess

CULTURAL PROGRAMMES:

Due to the COVID breakdown, a number of cultural programmes, including "Euphoria," were conducted online to connect students and highlight their talents. These programmes included debate, ramp walks, hair styling, rangoli, painting, mehendi, quizzes, model and poster making, essay and slogan writing, preparation for sangeet and plays, drama, etc.

The annual event "Manthan" brings together students from diverse academic fields. Other events include a webinar on yoga day, planting trees and tying rakhi on vraksh mitra saptah, kavi sammellan, celebrating environment day, etc.

Gymnasium

The gym is an operational facility with its own area beneath the sports division.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

38

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

14007209.85

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The central library houses a sizable collection of academic books, periodicals, journals, research papers, newspapers, etc. The students' academic performance is positively impacted by the ability to expand their knowledge and do research using the internet, e-books, e-journals, and other resources available in the digital library. The library is partially automated and contains a large reading room, a digital section, and can hold up to 70 people at once. ILMS Details: The Next Level Education and Technology (NLET) version 1.04 of the Integrated Library Management System (ILMS) was adopted by the Institute in the academic year 2020-21 and is partially automated. The programme is used for the library data input, book issuance, return, and renewal, member logins, etc. The books are categorized using the numerical approach. Users receive a distinct barcode ID and the books are bar-coded. In addition to printed books, the library has access to a list of electronic resources, where users can learn about, access, browse, and download electronic books, e-journals, databases, etc. 4 systems with 50 Mbps speed and 02 closed-circuit cameras have been placed to improve security. There are also fire safety kits available.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)****63935**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****28**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institution's IT infrastructure is updated and adequate. The resources and IT infrastructure are regularly modified and upgraded to meet requirements and keep up with emerging technologies. With the appropriate firewalls in place, the entire institute is Wi-Fi enabled, and the computer laboratories are connected via LAN and have internet access. Additionally, staff members have a personal desktop with internet access. Desktops include with a 5-year warranty when purchased, and if necessary, they may be upgraded with the same warranty after it expires.

Following are descriptions:

LAN facility: The computer lab is well-equipped with branded PCs and is backed by 50Mbps leased lines for internet access.

Additionally, it has a large selection of licensed system and application software. LAN Messenger connects the entire campus. Internet access in computer laboratories enables instructors and students to complete their curriculum and extracurricular activities. Students, faculty and can get assistance from lab assistants with their questions.

A total of 120 computers with the configuration (Intel core i5 4 gen with 4GB RAM) are available at the institute.

Wi-Fi facility: Students receive continuous assistance from the IT department. It is made accessible by setting up and implementing Wi-Fi zones in a number of places, including reading rooms, departmental hallways, and the lab area. 7 Wi-Fi access points are now being used by the institute to offer Wi-Fi internet access through Wi-Fi zones.

Intercom Facility: With intercom facilities available, the campus is well connected by a well-designed communication network. There are 15 landlines available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

120

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14007209.85

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has implemented and adheres to a thoroughly planned, organized process for maintaining and using physical, academic, and support facilities.

In order to accomplish this, a supervisor has been recruited who is in charge of overseeing the housekeeping and maintenance as well as monitoring and maintaining an updated list through thorough physical verification.

Laboratory:

Due to AMC's maintenance, a number of instruments and components of the equipment are completely operational.

1. To reduce tragedies, the laboratories are furnished with safety showers, fire extinguishers, etc.

2. The safety rules and regulations are also displayed in each lab.

Library:

The central library is being maintained by a librarian and support staff.

Sports Complex:

The sports committee is in charge of looking after and monitoring the facilities, and equipment.

Computers:

Regular maintenance is carried out on both the hardware and the software and are all covered under an annual maintenance contract (AMC).

The institute's departments are all equipped with PCs, necessary software, and peripherals. The IT infrastructure of the institute is maintained by the lab technicians and system administrators.

Classroom management:

Classrooms are laced with the necessary ICT tools and CCTVs. Regular cleaning and upkeep are carried out.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

159

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2278

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.poddarinstitute.org/naac
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

15

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

95

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

13

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

45

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students demonstrate their participation and representation in a range of administrative, co-curricular, and extracurricular activities via student-run cells and committees in operation. The college also keeps students in various cells & councils as their members & made them to participate in the activities related to the cell.

The alumni cell collaborates and conducts alumni gatherings, student-alumni interactions, seminars, and other diverse learning opportunities like to give guest lectures and lead other workshops and seminars and guide the students in achieving their respective goals.

Cultural Club: Our annual fest, Manthan, is solely organized successfully by the students where they learn various managerial and teamwork skills.

NSS team organizes activities that not only benefit society as a whole but also enhance student's attitude and personality.

Research Cell: Through this cell, students are motivated to

participate in conference, webinars and give oral and poster presentations. Simultaneously, encouraged for publication through their work.

TPO Cell:Students work with industry professionals and assist them in seminars, projects, etc. With the assistance of the college's TPO, they host job fairs and campus placements.

Entrepreneurship Development Cell:It actively trains and instills an entrepreneurial spirit in the students. Numerous activities are organized for students to foster an independent mindset.

Competitive Classes:Students maintain track of the competitive classes and exams, and also the students' progress. They arrange mentor-mentee so that students may receive the right mentoring to boost their performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

451

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

A good number of alumni are occupying eminent positions and contributing to their parent institution who work for the overall development of students as well as the institution not just financially, but in terms of academic planning, placements of students, career guidance, and technological guidance

Each member contributes Rs 100 in the first year at the time of admission to the program towards the contribution of the alumni association. This fund is used to conduct activities of the association.

The members of the association contribute in the following manner

- Feedback on Curriculum.
- Teaching learning process
- Bridging the gap between industry and academia
- Important suggestions about changing trends in business and industry
- Guest lectures to the students of the current year batch.
- Interaction and mentoring the students
- Book Donation: Contribution by donating Books.
- Alumni Talk
- Alumni Meet
- Placement & Career Guidance Assistance
- Campus recruiters
- Summer Internship Opportunities
- Entrepreneurship Awareness

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution strongly adheres to the motto "Education with a purpose to shape a better future."

Vision: To conceptualize the ideology of what lies beyond academics, i.e., interpersonal skill development, entrepreneurship, eco-system nurturing, leading to a generation of self-sufficient youth, in light to the expansion of industrialization and an ever-increasing demand for professionally trained and skilled youth.

Mission:

1. Deliver high-quality, value-based education while keeping up with the technological change in order to generate knowledgeable, educated professionals prepared to take on global challenges.
2. Uphold strong academic standards with ingenuity and effectiveness by providing educational techniques in a fun setting.
3. Encourage students to achieve academic excellence and scientific proficiency.
4. Prepare them for levels both domestically and overseas in

all facets of life.

5. Train professionals who are capable, moral, and socially conscious.

Manifestation:

The Principal develops action plans in agreement with faculty members

The five-year perspective plan includes cooperation for placement of students and higher education as well as accreditation, research center, and permanent affiliation with the university.

Through E-governance, policies, and programs relating to academic, research, curriculum development, administration, financing, infrastructure development, extension, co-curricular, and extracurricular activities are developed, planned, and carried out with the participation of all relevant parties.

The transparent nature of the College's dynamic decision-making, policy-making and feedback-appraisal procedures improves governance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The principal has established many committees in the administration of the institute under a decentralized management system to guarantee effective and efficient functioning.

The decision-making and implementation processes involve the principal, faculty, and staff.

The flexibility to organize and coordinate co-curricular and extracurricular activities for the students' growth belongs to the conveners of the different cells and clubs. However, these plans are shared with the administration to check and reschedule

according to the plans of the other faculties.

The HOD reviews and, if necessary, modifies the teaching plan that the faculty submitted at the start of the session. They assign faculty members administrative responsibilities. They jointly decide on innovative teaching methods for the benefit of the students and organize parent-teacher meetings to discuss about the students' academic development. The unit tests, midterms, and pre-university exams are scheduled by the HODs following consulting with the faculty.

Value-added courses, competitive classes, summer internships, etc. are introduced by various committees and HODs.

To keep the alumni engaged with their alma mater, alumni meet and interaction programmes are conducted.

Such participative and decentralised administration promotes harmony and a welcoming environment for the development of the institution and the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

There is a strategic plan prepared in the beginning of the session related to admission calendar, cut off dates, proposed time table of the subject with the lesson plans, Internal evaluation, activity calendar, lab etc. the same is deployed and executed as per the plan.

Admission of students

Normally the admission dates are announced as per the result declaration by the respective boards and colleges. Accordingly the merit lists are announced.

Teaching Plan

As per the planning date of starting the new session is announced

with the orientation session for the students. Teachers are supposed to follow the lecture plan.

Examination and evaluation

Regular tests are conducted for students to prepare them for exams. Remedial classes are held for underachieving students.

Pre-university exams are systematically administered to assess students' levels of preparation and their room for growth.

Activities held

Various Academic activities such as seminars, workshops, Industrial visits are organized along with the cultural, literary, soft skills, sports and extension activities are organized as per the plan of action.

Pre-placement activities

Evaluation of the candidates

Placement activities

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Poddar International College is consecutively running in its 24th year of conception. It has a systematic Governing Body to monitor and achieve the vision and mission. To maximize the use of our resources, the Management of the Institute is structured in a rational way. The hierarchy includes the top management and all levels of the organization. It clearly outlines the Duties, Responsibilities, Accountability, Authorities. Principal of the institute is responsible for all matters related to its smooth operation. The Director and Chairman are responsible for overseeing the operation of the institution's Governing Body and

advisory board. They are responsible for implementing the strategy and setting policy. These issues include finance, infrastructure, faculty recruiting and matters related to overall College development.

Poddar International College has an efficient organizational structure that monitors and improves its working elaborated below:

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.poddarinstitute.org/naac
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

I. Welfare measures for teaching staff

1. Employees Provident Fund as per PF rules

All the teachers are given PF benefits.

2. Encouraging and supporting faculty for completing their Ph.D

3. Medi claim-Health Insurance

4. Employees State Insurance

5. Maternity Leave

6. The college hosts free health checkup camps.

7. Financial Support for Research, Education and Training

II. Welfare measures for non-teaching members

1. Employees Provident Fund in accordance with PF rules

2. Women's Maternity Leave

3. ESI offers socioeconomic protection to employees making less than 00 per month in income.

4. Free health screening events

5. Class IV employees receive free uniforms.

6. Financial Support

For the non-teaching staff's children's education

The domestic employees and non-teaching staff receive festival advance for holidays

Housing Loan with No Interest for Domestic Workers

1. Material Benefits

There are offices for staff associations on campus (teaching and non-teaching).

housing for domestic employees inside the college premises

The domestic crew receives two sets of uniforms each year.

Employees' mutual funds and thrift societies are run by the staff with management's agreement to meet their financial requirements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At Poddar International College performance of each faculty & staff member assessed annually after completion of one year of service. Detailed Performance Appraisal Form (PAF) is designed to not only to empirically evaluate the performance as per

established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee as well as the organization. The Director and Head of Departments of respective departments award marks and analyses the performance of faculty and staff members based on given elements. Appraisal Process: Implementation and effectiveness The appraisal forms are filled by every faculty member and submitted to their respective HOD's. Faculty member submits their credentials, achievements, participation for the year of assessment. HOD's are required to cross verify all the submitted details & documents by concerned faculty provide marks against each parameter. Management re-evaluates the marks against each parameter during the appraisal discussion and took final decision on appraisal form.

All non-teaching staff are also assessed through annual performance appraisal with various parameters i.e. Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues etc..

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has set up an Audit Cell for internal audit. ABC and XYZ conduct the external audit.

The audit council has a significant number of highly skilled and experienced professionals whose responsibility it is to examine and offer the expert help required at the administrative level in order to boost the effectiveness of the operations. It conducts investigations and submits a report to the responsible higher authorities.

The experts are assigned the following tasks and obligations:

1. To analyze and audit the purchase department's budget in

advance.

2. Before initiating the payment, the Accounts Section pre-audits the bills.
3. Any objections that arise throughout the audit process would be addressed immediately, together with any requisite supporting documentation, and within the allotted time frames.
4. A careful review of the requests for approval submitted by the administration and the professors of many disciplines.
5. According to the guidance provided by the higher authority, physical inspections of labs and various departments are carried out.
6. Additionally, the faculty is subject to a performance audit.
7. The administration and the higher authorities get the audit council's certified reports through section incharge.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.58

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is a privately funded organization and has a clear system in place to keep track of how financial resources are being used.

Mobilization of Funds:

1. **Fees:** Tuition is the primary source of funding. Tuition fees, funding from alumni, research grants from various government and NGOs, and consulting engagements are some additional avenues to raise funding. With this money, all expenditures, both ongoing and one-time, are covered.
2. **UGC Grants:** Our college is covered under sections 2F and 12B of the UGC Act and the University's Permanent Affiliation. We receive financing from UGC for physical infrastructure development and maintenance, instructional materials modernization, and research (including grants for research projects).

Utilization of Funds:

The finance and buying committees examine the quotes before making a final choice depending on factors such as cost, value, conditions of service, etc.

Resource Mobilization Policy and Procedure:

The college budget is prepared by the principal and department heads

Optimal utilization of resources:

Research, development, consulting, and other endeavors with

faculty participation at various levels are encouraged by the institution. Government and university exams are administered at the college's facilities. The library continues to operate for the benefit of students, professors, and graduates.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC actively works to maintain and raise the institution's standard of excellence and suggests quality-improving measures. With an understanding of pandemic sensitivity, IQAC places equal emphasis on academic achievement and societal benefits.

Devising quality strategies for academics:

1. Assessing academic and extracurricular activities
2. Organizing and participating in workshops, seminars, and conferences with faculty and students
3. Inclusion of "value-added" courses
4. Placement assistance.
5. Monitoring and reviewing college departments
6. Industry collaboration
7. Providing incentives to members for copyright, e-content, videos, and patents.

Society Centric:

A dashboard was created by the teachers and students as an initiative to help the citizens of India during COVID. It included information on the availability of various resources and amenities like medicine, hospital beds, oxygen supplies, plasma availability, food, and ambulances. On the ground level, our

students distributed masks in various socially backward localities and distributed food to the homeless. Various online seminars were conducted to make people aware of the virus breakdown. Online sessions were conducted for those facing mental and emotional issues because of the lockdown.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC plays an important role in maintaining the vision and mission to provide quality education for an effective and meaningful teaching-learning process simultaneously fulfilling the motto of college.

Academic audit analysis: Unit test, mid-term, Pre-University exam, assignment, and practical performance forms the basis to determine the SWOT of each student. Based on performance and feedback, IQAC gives suggestive measures for internal quality enrichment. IQAC made necessary changes in its plan in pandemic situation and continued learning among students through Google meet. The guidance of BOM by providing soft skill classes, competitive classes, value-added courses for the overall development of students. Further, students were evaluated through online tests. One-to-one interaction is carried out wherever required by respective faculty members.

Feedback collected from students, teachers, and alumni to facilitate reforms. Positive side of pandemic on preparing substantial content for copyright, e-content, innovation, and best practices. This resulted in the development of herbal sanitizer, a number of e-contents and videos by faculty members (available on the college YouTube channel). Students also contributed by preparing videos of their topic. Online poster and oral presentation competition between graduate and postgraduate students, Green audit and gender equality are regular practices in campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.poddarinstitute.org/naac
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

One of the institution's top priorities is the students' safety and well-being, as well as gender equality and a friendly environment. Regardless of diversity, everyone has access to equal opportunities.

The institute is committed to upholding gender sensitivity as an intrinsic virtue.

Safety and Security:

The faculty is assigned responsibility for security and discipline.

To eliminate ragging on campus, strict anti-ragging measures have been implemented.

To guarantee safety and order, CCTV has been placed across the campus.

For longer activities, the camp has enough lighting and accommodations during the night.

It is customary to send female staff members to go outdoors with the female students.

A complaint box is set up along with the relevant department to handle the issues of the students.

Rallies and nukkad natak are organized during International Women's Day and Girl Child Day.

Self-defense workshops are conducted for female students.

Counseling:

Counseling sessions and mentor-mentee are organized for the students.

Psychological counseling and talks related to eve ragging, harassment and constitutional duties are conducted regularly.

Common Rooms:

Male and female common areas have been designated in the majority of the departments, which also facilitates it to have meetings and hold discussions.

Other Initiatives

Female students are encouraged to pursue their education by offering them scholarships and additional help and mentoring.

File Description	Documents
Annual gender sensitization action plan	https://www.poddarinstitute.org/naac
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.poddarinstitute.org/naac

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution is devoted to the maxim "Reduce-Reuse-Recycle" and is committed to being "waste-free." The college has been following a recycling program that includes furniture, electronics, office supplies, and lab equipment.

Solid Waste: The waste is appropriately collected, separated, and disposed of in accord with the Municipal Corporation to their dumping yards.

Liquid waste: To reduce the biological burden of domestic sewage, the campus has implemented sustainable liquid waste treatment using bioremediation.

The Institute follows a rigid strategy for getting rid of liquid waste in the labs. For instance, it is separated into organic and inorganic waste and neutralized before disposal.

Biomedical Waste Management:

Sanitary napkins are disposed off correctly after being sanitized.

The medical center's trash production is minimal.

Biodegradable garbage is disposed of with bandages, fabrics, and cotton.

E-waste: Since our computer engineers have reassembled, modified, and upgraded them, there are no idle systems and printers lying around the campus.

Waste recycling system:

The college doesn't have a recycling program for garbage. The institution does have a rainwater collection system, though.

Hazardous chemicals and radioactive waste management: The college does not have a hazardous chemicals or radioactive waste management system.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment	B. Any 3 of the above
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**5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The university, which truly believes in equality in all respects, ensures that students from the more divisive segments of society must pursue their education without facing any prejudice. The institution, however, has no intolerance for any kind of diverse socio-cultural background, linguistics, communal cultures, etc.

The faculty, staff, and students organize all of the festivals and events. Birth anniversaries and memorials of great Indian personalities are also observed. For the students' entire growth and to create a country of the young generation who are morally responsible and noble in their attitudes, motivational programs led by prominent professionals in the area are organized. These programs aim to instill in the students the national ideals of social and communal peace and national integration.

To foster an environment for ethical, cultural, and spiritual values among the students and staff of different racial and cultural backgrounds, a variety of activities are organized, such as nukkad natak on sensitive topics of society, visits to the nearby villages/slums by the NSS team, visits to orphanages and old age homes.

Numerous departments plan field trips and visits to industries inside and outside of Jaipur. Our students put on cultural events that showcase local and national cultures.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution largely focuses on enhancing students' specific skill sets in order to improve their technological, analytical, logical, Interpersonal, writing, communication, presentation, leadership skills to suit the Industry and market needs along with the Research orientation.

Skill set improvement:

Various special certification courses are provided in a partnership with various Universities, corporates, Industries, Academies in various modules and programmes trending in demand in the industry to improve their extracurricular skills.

This enhances their participation, enthusiasm, confidence, and overall performance to compete in the corporate world, opens up prospects for improved package and work opportunities which is also evident from the placement packages, their performance levels, their selection in the competitive exams.

Research:

Students are encouraged to engage in research, dissertation, live projects and file patents and copyrights, to publish their research articles and reviews that add to their holistic development as well as their career.

They are also motivated to attend workshops, seminars, conferences, etc. with various industrial professionals, companies, and research labs.

The result is that now the students have initiated their start-ups based on those research.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.poddarinstitute.org/naac
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In order to instill a sense of patriotism in the students and teachers, national and international days, events, and festivals are joyfully commemorated. To commemorate these events and disseminate the message of harmony, peace, and happiness across the school, the instructors, staff, and students all gather together under one roof. This serves to honor our great national leaders and instill the nationalistic ideology.

The following events have been organized:

1. Due to COVID breakdown, various events were conducted online so as to continue instilling values and unity among the students, besides their academic growth.

1. World Environment Day
2. International Yoga Day
3. Independence Day
4. Vraksh mitra saptah on Teacher's Day
5. Hindi Diwas
6. Gandhi Diwas
7. Mental Health Day
8. CRSI National Chemistry Week
9. Stress Awareness Day
10. Constitution Day
11. Euphoria, an annual event

B. Following the lockdown, the diversity of events and the student's participation remained as fervent as ever, and each event was cherished with unwavering devotion.

1. Republic Day 2020
2. Republic Day 2021
3. Girl Child Day
4. Road Safety Awareness Week
5. Blood donation camp
6. International Women's Day
7. Swachh Bharat Abhiyan Awareness Programme

8. "Manthan", an annual college

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice

Developing specific skill sets in the students through International Certification and collaborating institutions.

Objectives of the Practice

Exposure of students to real time learning to the international quality of education

The Context

- To see the students coming upto the expectations of the Industry.
- To enable them to sharpen their skills to be competent at the workplace.

The Practice

- We enable the advanced courses taught by the best professors in the best of the universities.

Evidence

- Certificates issued to the candidates, salaries paid to the students, certificates issued for their participation.

Problems

- Difficulty in transition from offline teaching to online teaching

Title of the Practice:

To develop herbal sanitizer

Objectives of the Practice:

- To maintain hygiene and promote the use of herbal product during the pandemic.

The Context:

Encourage students for innovative ideas and opportunities, to explore their concepts and develop entrepreneurially abilities.

The Practice:

Herbal Sanitizer was developed; the students actively participated and contributed their ideas to produce a sustainable product.

Evidence:

Students received certificates.

Problems:

While developing the concept, there were a few setbacks, but with concerned faculty member guidance, the students were able to overcome them.

File Description	Documents
Best practices in the Institutional website	https://www.poddarinstitute.org/naac
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institution largely focuses on enhancing students' specific skill sets in order to improve their technological, analytical, logical, Interpersonal, writing, communication, presentation, leadership skills to suit the Industry and market needs along with the Research orientation.

Skill set improvement:

Various special certification courses are provided in a partnership with various Universities, corporates, Industries, Academies in various modules and programmes trending in demand in the industry to improve their extracurricular skills.

This enhances their participation, enthusiasm, confidence, and overall performance to compete in the corporate world, opens up prospects for improved package and work opportunities which is also evident from the placement packages, their performance levels, their selection in the competitive exams.

Research:

Students are encouraged to engage in research, dissertation, live projects and file patents and copyrights, to publish their research articles and reviews that add to their holistic development as well as their career.

They are also motivated to attend workshops, seminars, conferences, etc. with various industrial professionals, companies, and research labs.

The result is that now the students have initiated their start-ups based on those research.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Even though our institution has achieved some significant accomplishments to date, it still perceives room for advancement and modernization in this rapidly changing global marketplace.

The following is a list of the future plans of action:

1. To promote and resolute more participation of students and faculties in innovative and research practices, including copyrighting, patent filing, publishing research papers and review articles, etc.
2. To encourage and inspire students to use their knowledge and creative ideas through basic projects and fundamental research techniques in the incubation center located on the college campus. As a result, they will also become progressive and qualified to create jobs rather than seek them out, encouraging entrepreneurship.
3. to actively encourage students' participation in various career-enhancing programmes including internships, apprenticeships, and on-the-job training by collaborating with numerous industries and sectors.
4. Arrangements are made to conduct international collaborations and sign foreign MoUs in order to provide students with current exposure requirements and to conduct student exchange programmes.
5. to expand health care and social upliftment activities in association with the neighborhood, NGOs, Government entities, with our NSS team.
6. To upgrade the ICT infrastructure on campus
7. To organize a National level seminar sponsored by NAAC.