Yearly Status Report - 2019-2020

Part A

Data of the Institution	
1. Name of the Institution	**PODDAR INTERNATIONAL COLLEGE**
Name of the head of the Institution	**Dr. Praveen Goswami**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01412781232**
Mobile no.	**9829922349**
Registered Email	**iqac@poddarinstitute.org**
Alternate Email	**principal_pic@poddarinstitute.org**
Address	**Sector 7, Shipra Path, Mansarovar**
City/Town	**Jaipur**
State/UT	**Rajasthan**
Pincode	**302020**
2. Institutional Status	
Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Prof. (Dr.) L. N. Gupta**
Phone no/Alternate Phone no.	**01412781232**
Mobile no.	**9214430541**
Registered Email	**iqac@poddarinstitute.org**
Alternate Email	**director@poddarinstitute.org**
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	**https://testcdn23.b-cdn.net/wp-content/uploads/2020/02/AQAR-2018-19.pdf**
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	**http://poddarinstitute.org/academic-calendar/**
5. Accrediation Details	

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	**Period To**
1	**B++**	**2.94**	**2016**	**16-Sep-2016**	**15-Sep-2021**

6. Date of Establishment of IQAC	20-Jul-2015

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
FDP on Best Practices for Online Teaching	13-May-2020 1	51
Online FDP on Digital Learning Platforms	30-Apr-2020 3	47
FDP on Research Methods	02-Dec-2019 6	54
FDP on Innovative Teaching and Learning Methods	08-Aug-2019 2	65
Career Counselling Session for Administration Service Aspirants	10-Aug-2019 1	351
Session on Yoga & Heartfulness Meditation	05-Sep-2019 1	143
Self Defense Training Camp for Girls	11-Sep-2019 3	231
Innovation in Design Thinking Workshop	07-Nov-2019 1	156
SDP - Exam Pattern and Writing Style	04-Oct-2019 1	451
Seminar on How to Manage Exam Stress	05-Oct-2019 1	134

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Poddar International College	Red Ribbon Society	Rajasthan State AIDS Control Society	2019 365	8000
Poddar International College	Digital Shiksha	DIGITAL SHIKSHA AND ROJGAR VIKAS SANSTHAN	2019 365	27440

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	**View File**
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	**View File**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

The IQAC with the help of all departments organizes various developmental activities to improve the not only the academic performance but also the physical and mental health of students,

faculty members and staff. During the current session, it organized student development program to understand the exam pattern and writing style to improve the academic performance of the students. With the help of the NSS wing of the college, it organized a Health Checkup Camp in associate with the LIONS Club Jaipur, Rajasthan. It also organized a selfdefence training camp for girls which not only helps girls to deal with horrible situations but also boosts up their morale. To develop mental health, it organized a yoga and meditation camp with the help of NSS wing and heartfulness sanstha. To promote the entrepreneurial mindset among students and faculty members, various activities like innovation in design thinking, Wastetowow competition, idea pitching contests, Entrepreneurship development program and also sent students to take participate in Startup activity held in MNIT.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To provide student development program in communication.	It boosted the confidence among students. Due to this many students started participating in various debates and other literary activities.
To Provide training to all the faculty members in digital mode of working and how to use digital classroom of Google to improve productivity	The faculty members started using Google Classroom, preparing notes on PPT and Word and started uploading the assignments on Digital Platform, it helped us continue teachinglearning process during lockdown period.
To provide entrepreneurship Training to the students	The students came out with Herbal Sanitizer and herbal repellent.
Planning of extra curricular and co curricular activities at the beginning of the academic session.	It helped us in conducting the events without any clashes and also helped us in utilizing the resources optimally.
To develop a stress free environment for students and faculty members.	It helped us during the lock-down period as no panic was reported by students and faculty members. Everyone was given proper guidance, digital learning platforms and training to use the digital mode of learning and activities.

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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
University of Rajasthan, Indian Audit and Accounts Dept.	10-Feb-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	10-Feb-2020

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	27-Feb-2020

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Poddar International College is having a Management Information system which records various processes of college. The system is an online system deployed on a cloud based platform. It has student module, staff module, placement module, event management module, library management module etc. Under various modules, it records information like students' personal data, parents' data, attendance, fee data and hostel transportation details, syllabus management, time table management, campus drives details, staff details, staff attendance, leaves management Library books issuance. It also generates reports providing

for the various detailed information required about the above modules.

<div align="center">Part B</div>

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The academic session starts with planning of required faculty members for each subject offerings. As per the syllabus of accrediting agency the subject and the workload is distributed among the faculty members by the respective HOD's while in consultation with the curriculum planning and implementation board under the leadership of principal. Different teaching pedagogy tools like Google Classroom, Group Discussion, PPT Presentations, Role Play, Live Projects Model making, Add-on practical's, Open book unit tests, assignments, Use of charts and graphs, Case studies are used for effective curriculum implementation. Seminars and special guest lectures are also arranged for students for better understanding. College periodically reviews the progress of syllabus completion. Same time-table is monitored and analyzed on day-to-day basis with the feedback of teachers and students. Simultaneously the remedial classes are plan for the weak students. Further, personality development Competition classes, communication and soft skills classes, value-added courses are provided to the students their overall growth and upcoming career opportunities.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Certificate in SEO SMM	NA	06/01/2020	21	Entrepreneurship, Employability	Skill Development
Certificate in Soft Skills	NA	24/07/2019	02	Employability	Skill Development
Certificate in Content Writing	NA	20/09/2019	01	Employability	Skill Development
Certificate in Computer Application	NA	05/08/2019	07	Employability	Skill Development
Certificate in Data Analytics	NA	20/01/2020	05	Employability	Skill Development
CONTECH 2019	NA	13/11/2019	01	Employability	Skill Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MVoc	Fashion	18/07/2019

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	305	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Communication Skill	19/08/2019	258
Data Analysis using Excel	18/11/2019	105
Reasoning Mental Ability	12/08/2019	197

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	Nill	14
MSc	IT	2
MSc	Physics	8

BSc	Nill	12
MSc	Zoology	6
MSc	Chemistry	5

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Poddar International College has a structured system to receive feedback from students, teachers, employers, alumni, and parents. Feedback from students is taken on a quarterly basis through personal (one-to-one) interaction with them as well as online through Google forms. The feedback covers the inputs on subject wise student learning status, syllabus coverage, effectiveness of teaching techniques adopted by teachers, student teacher relationships, add on classes attended and their benefits, students' sports participation, cultural activities participation, training activities under placement cell, and all together their experience in college and suggestions, if any are welcomed. These feedbacks are registered anonymously from students so as to maintain their opinions without any hesitation. The Feedback collected is analyzed by the team through study of the data collected tracing the points which need remedial actions. The team submits the report to higher management which utilizes it by changes in plans, procedures timely remedial actions so as to ensure the overall student performance enhancement, learning satisfaction. Feedback from teachers are taken in regularly planned departmental meetings which includes the systematic and timely achievement of their academic planners as submitted in advance, the teaching techniques adopted by them, the learning outcomes in student, teacher student relationships. They can contact Director Principal directly if there are any matter of concern at their end which needs immediate reporting/ action. Their overall working experience and their suggestions are also registered at the time of completion of session. Employers' feedback is taken through Training Placement Cell of College regarding the placed students' skills sets meeting the job requirement their work performance. We also take inputs about the specific skills set needed as per the current scenario which helps us to design the addon courses which not only enhance employability of our students but also the sustainability growth in their careers. Alumni feedback is registered time to time through Google form. The form contains their experience in college time suggestions, if any. It also collects personal updated information, their further educational details, their current job/ profession/ working details, their location, their other achievement. We also welcome them in various functions where they can share their experiences with students. This helps in strengthening Alumni relationship and connectivity. Parents' feedback is taken personally in Parents Teacher meets. They can also give their feedback through online Google form. Their feedback helps the Institute to know about students' activities and learning's from parents' view looking for suggestions to improve if required. So, altogether this feedbacks provides a base for the formation and modifications in plans and procedures in Institutions' academic, cultural, sports, training placement activities all other areas targeting Quality Assurance, students' employability enhancement through their growth, development and meeting the desired learning outcomes. It also helps high levels of teachers performance satisfaction building good relations with alumni, parents, and employers.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BVoc	JMC	30	5	1
BVoc	Fashion	30	15	6
BSc	Nill	480	405	203
BA	Nill	240	207	105
BBA	Nill	180	148	76
BCA	Nill	180	149	79
BCom	Nill	300	105	51
BDes	Fashion	25	5	2
BDes	Interior	25	5	1
MA	English	40	9	4

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1231	470	40	18	23

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
81	81	145	35	8	13

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View File of E-resources and techniques used View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A student-mentoring system is operational since 2017 in our institution. The objective of the same is to develop better and effective relationships between students and teachers and also to guide students in professional and personal matters. All faculty members work as mentors to all students. At the beginning of every session, a set of students according to their area of specialization, interest, and future goals are assigned to each faculty member. The students are encouraged to talk freely with the assigned mentor and can discuss a professional and personal matter. The objectives of the student-mentor program are: 1. To improve student-teacher relationship 2. To improve the student's academic performance 3. To monitor the students' regularity and discipline. 4. To improve the student satisfaction level and helps to choose the right career. 5. To keep the parents informed about the performance of students. A mentor regularly meets students either in a group or individually as the need arises and guides the students. If a student is identified as weak in a particular subject then the mentor with the help of subject teacher organize extra or remedial classes. To help students for career planning, the mentor with the help of training and placement department arranged the training and workshop sessions. All reports are maintained and with the help of HoD, it is forwarded to the Principal and Director of the college to further taking strategic decisions.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1701	81	21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
87	81	6	27	19

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. Praveen Goswami	Principal	ICAI Teacher Appreciation Award
2020	Dr. Praveen Goswami	Principal	Vivekanand Gourav Award 2020
2019	Dr. Praveen Goswami	Principal	Teacher innovation Award-2019
2019	Dr. Meenu Mangal	Vice Principal	Certificate of Appreciation, Association of Chemistry Teacher s c/o Homi Bhabha center for Science Education (HBCSE), Mumbai
2020	Dr. Sunil Kumar Sharma	Assistant Professor	Covid-19 Warriors Kesariya Hindu Wahini, Sikar, Raj.
2020	Dr. Sunil Kumar Sharma	Assistant Professor	Covid-19 Warriors Swachh Bharat Nirman Parishad, Jaipur, Raj.

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	14513	Year	21/10/2020	28/11/2020
MCom	14514	Year	14/10/2020	20/11/2020
MCom	14515	Year	13/10/2020	11/11/2020
BSc	1013	Year	20/10/2020	09/12/2020
BA	1003	Year	26/10/2020	10/12/2020

BBA	1063	Year	03/10/2020	22/11/2020
BCA	1053	Year	14/10/2020	01/12/2020
BCom	1023	Year	15/10/2020	11/11/2020
MA	14503	Year	08/10/2020	07/12/2020
MA	14502	Year	08/10/2020	09/11/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The students of our college are the main stakeholders. Evaluation of the academic performance of students is necessary to ensure the success of students within the framework of educational goals and objectives. Evaluation is based on clearly defined criteria like submission of the worksheet by the students, unit test after every unit, or open-book test for weak students so that they can frame the answers as per according to the questions. Notes and assignments provided to the students through Google classroom. On the basis of unit tests and responses in class, students are segregated into A, B, and C categories. Every 15 days analysis of each and every student for their improvement in performance carried out. Any problem faced by student is solved through one to one counseling. Further, tutorial and remedial classes help C category students to understand topics in a better way whereas in-depth knowledge is being imparted to the A and B category students. Midterm and Pre-University exams further help the students to self-analysis and prepare themselves for University exams. For the overall development of the students, soft skills, competition classes, and value-added courses prepare the students for government jobs and meet the corporate requirements. These skills help the students in a placement through training and Placement cell of the college. Further, different clubs are formed like cultural, sports, literary, alumni, and likewise, help the students to show their talent and build up confidence. We try to inculcate a sharing and helping attitude among the students in NSS activities. Educational visits help to relate and nourish theoretical knowledge practically.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Before starting an academic session, Director along with the Principal and Vice-Principal conducts a meeting with HODs and then finalizes the Academic Calendar in alignment with the University Schedule. A department wise activity and workshop schedule is also pre-planned for smooth functioning. This ensures that the curriculum is enriched through related activities like guest lectures, workshops, and industry interactions. The academic calendar is shared with the head of the departments so as to ensure proper execution. Our academic calendar provides important information about the dates of teaching schedules, exams, and extracurricular activities. The college academic calendar is designed considering all events in accordance with the University academic calendar. It includes commencement date, closing date of the term, dates of internal tests, college festivals, submissions, oral/practical exams, tentative dates for University theory, and practical exams. Celebration of National Holidays and college foundation days are also mentioned in the academic calendar. The Parent-teacher meeting date is also mentioned in the academic calendar. Faculty conducts lectures and practicals as per the timetable in alignment with the academic calendar. Exams and result declaration are strictly followed on the dates mentioned in the academic calendar. The effectiveness of the process is maintained through effective monitoring by the Principal/Vice-Principal.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://poddarinstitute.org/home/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
FINAL	MSc	BOTANY	20	20	100
III	BCA	EX STUDENT	6	6	100
III	BCA	Nill	39	38	97.43
III	BSc	Nill	190	183	96.31
III	BSc	EX STUDENTS	37	26	70.27
III	BCom	Nill	41	38	92.68
III	BCom	EX STUDENTS	4	2	50
III	BA	Nill	39	36	92.3
III	BBA	EXSTUDENT	3	3	100
III	BBA	Nill	34	33	97.05

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://poddarinstitute.org/NAAC

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	365	Digital Education Employment	0.05	0.05
Any Other (Specify)	365	Digital Shiksha and Rojgar Vikas Samiti	0.27	0.27
Any Other (Specify)	365	Rajasthan State Aids Control Society	0.08	0.08
Any Other (Specify)	365	MHRD	1	0.5

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
IPR – 2019	Department of Science	16/11/2019
Seminar on Cyber Law and Cyber Security	Department of IT	04/02/2020
Exhibition of various working models of Robots	Department of IT	04/02/2020
iSMART expo (RISE)	Department of Science	19/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Teacher Innovation Award	Prof. Praveen Goswami	Sri Aurobindo Society	30/09/2019	Teacher Innovation Award

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
BBI Incubation Center	SSES	DST	Ecobizz technovations llp	Use of natural dyes on Bagru print	16/02/2020
BBI Incubation Center	SSES	DST	Vrindavani Shinayu	Natural Dye	06/01/2020
BBI Incubation Center	SSES	DST	Oven the Bakery	Bakery Bread	14/10/2019
BBI Incubation Center	SSES	DST	M/s SKY HEIGHT ENTERPRISES	Hand Sanitizer	04/05/2020
BBI Incubation Center	SSES	DST	SANGWAN ENTERPRISES	Herbal Hand Sanitizer	17/04/2020

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
		0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	1	3.2
National	Chemistry	2	0
International	Management	13	0
International	IT	1	0
International	Humanities	1	4.5

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce and Management	4
Science	9
Arts	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Superovulatory Response and Embryo Recovery after Treatment with Different Gonadotrophin during Induced Luteal Phase inCamelus dromedarius	Prof Praveen Goswami	Tropical animal health and production	2020	8	National Research Center On Camel Bikaner	8
Use of tris and lactose extenders in preservation of camel semen at referigerated temperature.	Prof Praveen Goswami	Indaian Veterinary Journal	2020	15	National Research Center On Camel Bikaner	15
Acute exposure to lead acetate activates microglia and induces subsequent bystander neuronal death via caspase-3 activation	Prof Praveen Goswami	Neurotoxicology	2020	31	Poddar International College , Jaipur	31
A Review on Deflouridation Techniques	Dr. Meenu Mangal	ISSTJournal ofApplied Chemistry	2019	1	Poddar International College	1
Reduced Graphene Oxide Nanostructure Electrode Material for Application of Energy Systems	Dr. Meenu Mangal	Test Engineering and Mangement	2020	1	Poddar International College	1
rGonanostructure Electrode Material for High-Performance Super Capaciter Application	Dr. Meenu Mangal	To Chemistry Journal	2020	1	Poddar International College	1
Superovulation and non-surgical embryo flushing in Indian camel (Camelus dromedarius)	Prof Praveen GoswamiProf Praveen Goswami	International Journal of Animal Science	2020	6	National Research Center On Camel Bikaner	6
Waste water microbes and environmental "clean up": roadmap to environmental sustainability	Prof Praveen Goswami	International Journal of Advanced Research in Science, Engineering and Technology	2020	5	Poddar International College, Jaipur	5
Antibacterial Effect of Ocimum sanctum Linn.(Tulsi)	Prof Praveen Goswami	International Journal of Allied Practice, Research and Review	2020	2	Poddar International College, Jaipur	2
Pharmacological Relevance of Cow urine against some pathogenic microbes	Prof Praveen Goswami	WJPPS	2020	1	Poddar International College	1

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding	Institutional affiliation as mentioned in the publication

					self citation	
Chemical Composition, Toxicity and Antidermatophy tic Activity of Essential Oil of Trachyspermum ammi.	Dr. Utkarsh Kaushik	Indian Journal of Pharmaceutical Sciences	2020	3	2	Poddar International College
Physical attributes of camel semen during different months under rural conditions	Prof Praveen Goswami	Indian journal of animal sciences	2020	Nill	1	Dungar college Bikaner
BIOMETERY OF CAMEL (CAMELUS DROMEDARIUS) SPERMATOZOA AND THEIR MORPHOLOGICAL ABNORMALATIES	Prof Praveen Goswami	INDIAN JOURNAL OF ANIMAL SCIENCE	2020	Nill	1	Dungar college Bikaner
Superovulatory Response and Embryo Recovery after Treatment with Different Gonadotrophin during Induced Luteal Phase inCamelus dromedarius	Prof Praveen Goswami	Tropical animal health and production	2020	1	8	National Research Center On Camel Bikaner
Use of tris and lactose extenders in preservation of camel semen at referigerated temperature.	Prof Praveen Goswami	Indaian Veterinary Journal	2020	1	15	National Research Center On Camel Bikaner
Acute exposure to lead acetate activates microglia and induces subsequent bystander neuronal death via caspase-3 activation	Prof Praveen Goswami	Neurotoxicology	2020	1	31	Poddar International College, Jaipur
A Review on Deflouridation Techniques	Dr. Meenu Mangal	ISSTJournal ofApplied Chemistry	2019	Nill	1	Poddar International College
rGonanostructure Electrode Material for High-Performance Super Capaciter Application	Dr. Meenu Mangal	To Chemistry Journal	2020	Nill	1	Poddar International College
Reduced Graphene Oxide Nanostructure Electrode Material for Application of Energy Systems	Dr. Meenu Mangal	Test Engineering and Mangement	2020	2	1	Poddar International College

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	23	103	9	7

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
PLANTATION ADOPTATION PROGRAM	NSS	3	53
WORLD MENTAL HEALTH DAY	NSS	3	82
YOGA MEDITAION SESSION	NSS	2	112
Seminar On How To Manage Exam Stress	NSS	2	82
SELF DEFENSE TRAINING CAMP FOR GIRLS	NSS	5	71
HEALTH CHECK-UP CAMP	NSS	3	370
Seminar on e-cigarette	NSS	5	125
GANDHI JAYANTI	NSS	12	113
GIRL CHILD DAY	NSS	3	74

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
National Youth Day, State level Program	First Prize	Red Ribbon Club, RSACS	1
Antar Mahavidhyala Laghu Natika	Third Prize	Rajasthan Janmanch	12

			Pratiyogita		

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachcha Bharat	UBA	Swachcha Bharat	5	92
Blood Donation	NSS	Blood Donation Camp	4	120
Aids Awareness	Red Ribbon	Aids Awareness	3	54
Road Safety	NSS in association with Traffic Police	Road Safety Week	12	95
Healthy India	NSS in association with LIONS CLUB JAIPUR	Health Check-up Camp	5	384

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
School Contact Program for National unity and its barriers	School Students	In-house	1
Student Exchange Program	Ms. Laura (Nertherland), Ms. Joanna (Germany), Ms. Elif (Turkey), Ms. Taha (Turkey), Ms. Ying (China)	In-house	2

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Training	Entrepreneurship Development Training	R K Sansthan	01/08/2019	30/06/2020	55
Internship	Summer internship	Shri ram General insurance	01/07/2019	30/06/2020	6
Internship	Summer internship	Lancer Councel	01/08/2019	31/07/2020	4
Internship	Summer internship	KRG	01/08/2019	31/07/2020	3
Internship	Internship	Aditya Birla Capital	01/09/2019	31/08/2020	2
internships Industrial exposure	internships Industrial exposure	ParleG	01/07/2019	31/07/2020	40
Training	Skill DevelopmentTraining	ICT Academy	09/09/2019	30/06/2020	80
Training	Data Science Training	Imarticus	01/11/2019	31/07/2020	15

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Institute of Indian Interior Designers	19/08/2019	Student Development Training	12
CII	10/02/2020	Student Development Training	18
FORHEX	13/04/2020	Student Development Training	25
India Image	16/03/2020	Student Development Training	3

Radiance Academy of Design	30/03/2020	Student Development Training	6
Avdesh International	24/02/2020	Student Development Training	1
Color Box	03/02/2020	Student Development Training	5
Imarticus Learning	21/10/2019	Student Development Training	8
Saksham Society	08/07/2019	Student Development Training	23

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
400000	183000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Poddar Integrated System	Partially	1.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	14198	2849867	100	23400	14298	2873267
Reference Books	3005	1038515	52	25123	3057	1063638
Journals	35	35425	2	2100	37	37525

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Praveen Goswami	AURELIA	College YouTube Channel	19/05/2020
Dr. Praveen Goswami	PHYLUM COELENTERATA	College YouTube Channel	13/05/2020
Dr. Meenu Mangal	Nuclear Chemistry	College YouTube Channel	19/05/2020
Dr. Meenu Mangal	Isomerism	College YouTube Channel	24/04/2020
Dr. Utkarsh Kaushik	Covalent Modification of Protein – 1	College YouTube Channel	13/05/2020
Dr. Mamta Pareek	Indian Constitutional Development	College YouTube Channel	13/05/2020
Dr Ruchir Saxena	Numbering System Ms Excel	College YouTube Channel	18/04/2020

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4.3 - IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total	Computer	Internet	Browsing	Computer	Office	Departments	Available Bandwidth	Others

	Computers	Lab		centers	Centers			(MBPS/GBPS)	
Existing	95	2	95	2	2	27	15	30	0
Added	40	0	40	2	2	0	10	12	0
Total	135	2	135	4	4	27	25	42	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

42 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Smart Classroom with Digital Recording	https://www.youtube.com/channel/UCuYURk9JfURR-bqQZ5Iy9yg

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
45	4046214	12	1060810

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Students utilize the laboratory facilities for their practices and research work. The consumables are ordered and audited on daily basis. Based on the stock the consumables are ordered and procured by the selective vendors. The apparatus, tools, and equipment are checked on a daily basis by the lab technicians of the respective laboratories. Small repairs are maintenance is done by the in-house lab technicians. For other problems, the apparatus and equipment are sent to the engineers.
https://www.poddarinstitute.org

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Merit Scholarship	696	3857315
Financial Support from Other Sources			
a) National	Govt Scholarship	138	14630000
b)International	Nill	Nill	Nill

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Data Science Program	20/11/2019	12	Imarticus
Language lab	30/08/2019	159	Pearson India Education Services Private Limited
Soft Skill Development	05/08/2019	554	In House
Remedial Coaching	18/12/2019	226	In House
Personal Counseling	12/08/2019	454	In House

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Online Test Series	159	553	4	4
2019	Seminar on "Strategy to secure a position in merit List'	159	553	4	4
2020	Online Test Series	159	553	4	4

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
S P Global	7	2	Capgemini	5	2

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	7	BCA	Dept. of Computer science	Galgotia institute,JECRC uni.Chandigarh Uni, Apex University	MCA
2019	53	B.Sc.	Dept. of Science	Rajasthan University,IIHMR.MLSU,Udaipur,MDSU,Ajmer	M.Sc., MBA, B.Ed.
2019	10	BA	Dept. of Arts	Nill	Nill

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
Any Other	2
Any Other	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Retail expo 2	State	150
CONTECH 2019 2	State	93
Waste to Wow 2	Inter-collegiate	184
Poddar Got Talent 2	College	195
Technotrack 2	State	200
Altius 2	National	215
Manthan 2	National	580

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	WINNER	National	Nill	1	Group	Group
2019	WINNER	National	Nill	1	B.Com 1	NEHA KUMARI (B.Com)
2019	WINNER	National	Nill	1	Group	Group
2019	WINNER	National	Nill	1	Group	Group
2019	WINNER	National	Nill	1	Duet	Duet
2019	WINNER	National	Nill	1	Group	Group

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has student cells/clubs to learn and participate in various academic and administrative activities of the college. These are as follows: 1. Alumni Cell The cell interacts with the college alumni and plan alumni interaction with students, alumni meets, and various other developmental activities. 2. Sports Club The students in this club organize various sports events. 3. Cultural Club The students in this club organizes Manthan – An intercollegiate 4 days program, it also organizes intra-college events and annual day of the college. 4. NSS Society organizes various social development, environmental activities, etc. 5. Research Cell The students in this cell promotes research activities in the college with the help of various mentors. They conduct live projects sessions, science research, and economic research. 6. Training and Placement Cell The training and placement cell students organize various training programs with the help of industry people. They also organize campus placement, job fairs with the help of the Training and placement office of the college. 7. Digital Marketing Club The Digital Marketing club handles the college activities digitally, this club maintains the college website, college social media pages on Facebook, Instagram, LinkedIn platforms. It also takes care of the creative designs for websites, social media. 8. Entrepreneurship Development Cell This cell promotes and inculcate the entrepreneurial skills in students and train them towards entrepreneurship. It organizes idea generation workshops, Business plan competitions, and other skill development activities. 9. Literary Management Club This club prepares the newsletter of the college, organizes various events like debates, poster presentations, talk shows, and various seminars and workshops to improve the communication skills of the students. It also organizes Altius – A national-level intercollegiate event. 10. Competitive Classes It takes care of the regular conduction of the competitive classes, holding practice tests, and keep a record of students' performance. All activities are conducted by students under the mentorship of faculty members being the coordinator of the club/cell.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

6228

5.4.3 – Alumni contribution during the year (in Rupees) :

110400

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni interaction session on 16 Dec 2019. Interaction with Mr. Shubham Jain, B.Sc. (Bio) Alumni of Poddar International College cleared IIT JAM exam and is currently pursuing his Post Graduation from NIT Warangal. Students got immeasurable and valuable experience from their interactions with alumni. Alumni Felicitation - 29 Nov 2019 Felicitations of Ms. Himani Jain, Alumni of Poddar International College for achieving 7th rank, RJS exam as civil judge and judicial magistrate. Students got immeasurable and valuable experience from their interactions with alumni. Alumni Meet - Spandan was organized and more than 200 Alumni participated in this event.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The principal, being the academic head of the institution, is responsible for all types of academic activities of the college. The faculty members are also involved in various decision-making processes of the college. The conveners of various cells and clubs are given the freedom to plan and organize various co-curricular and extra-curricular activities for the benefit of the students. However, these plans are shared with the administrative department to remove any clashes in the use of the auditorium and other shared facilities. The head of departments oversees the teaching plan submitted by faculty members at the beginning of every session. He/she checks the plan and can make changes if required. He/she is also privileged to make adjustments in the time table and also can allot administrative duties like class coordinator, placement coordinator, and attendance coordinator to its departmental faculty members. He/she is empowered to conduct/convene departmental meetings and take decisions for the better organization of the department. He/she can decide about the various co-curricular and extra-curricular activities to be conducted during the academic session. He/she is at liberty to introduce creative or innovative teaching pedagogy for the betterment of students. He/she can also plan parent-teacher meetings with the help of faculty members to share the academic progress of the students with their parents. He/she decides on conducting various practice tests, mock exams with the help of faculty members. He/she can organize alumni meets, alumni interaction programs to engage alumni to their Alma matter and for the benefit of students and colleagues. The heads are also at liberty to introduce various value-added courses, certificate courses, and summer classes which can help in admissions with the help of departmental faculty members.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Though, being an affiliated college, we dont have much role to play in this but our faculty members are involved in developing curriculum for add-on programs which are offered along with the regular program to make our students employable.
Teaching and Learning	The faculty members are encouraged to participate in refresher courses, new certificate courses, and to pursue Ph.D. They are also trained to use ICT resources and prepare and deliver lessons using digital technologies.
Examination and Evaluation	Regular tests are conducted for students to prepare them for exams. Remedial classes are also held for weak students. Assignments are also given in regular intervals to make students practiced for writing exams.
Research and Development	The faculty members are encouraged to participate in seminars, conferences, and academic leaves are sanctioned for such purpose. They are also encouraged to pursue doctoral programs, if not done so far.
Library, ICT and Physical Infrastructure / Instrumentation	DELNET facilities are provided to faculties and students. The faculty members give assignments from reference books to encourage students to visit the library. PG students are encouraged to write research papers.
Human Resource Management	Various faculty and staff development programs are held to develop the faculties for better management, using ICT tools, and digital platforms.
Industry Interaction / Collaboration	The training and placement office organizes various training programs for students with the help of industry personnel. Various tie-ups are made for on-the-job training, live projects and campus placements.
Admission of Students	To encourage meritorious students, a merit scholarship is awarded to the newly admitted students. Proper counseling is offered to students who have confusion in choosing subjects.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	All faculty and staff members are issued official email id and all types of correspondence are done through emails only. The faculty members are also trained for using Google Docs, Slides, and sheets on which all planning is done online. The lecture plans, time tables are shared via google platforms.
Administration	All types of Notices are either sent through official emails or official WhatsApp groups. A Biometric Attendance system is used for attendance purposes.
Finance and Accounts	Tally is used to maintaining the accounts and finance activities of the college.
Student Admission and Support	An online admission form is developed on our official website, an e-brochure is also uploaded to the website. There is a facility to send WhatsApp or inquiry using our website. A student grievance system is also developed and is attached to our website through which the students can lodge complaints. The student feedback system is also online and the link is provided on the website.
Examination	The examination-related information is sent on the official email id of students. It is also shared on WhatsApp groups maintained for each class and managed by the class coordinators.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dr Mamta Pareek	National Level Faculty Develpoment Program	North Storm Academy	2800
2020	Ms Alka Sharma	Material Science, Technology and Society	JNU	2259
2019	Poonam Dhawan	Ecosystem Conservation-Strategies for Sustainable Future	Saksham Society, Narasingh Choudhary Autonomous College and Poddar International College	2560
2020	Dr Utkarsh Kaushik	Material Science, Technology and Society	JNU	1700
2020	Ms Sneha Sharma	Teaching techniques	ICT academy	1440
2020	Ms Shilpi Damor	The key to self reliance mission of India	Dr. Blal Institue of Biotechnology	859

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Workshop on research methodology and data analysis	NA	06/01/2020	11/01/2020	35	Nill
2020	Online FDP on Digital Teaching Platforms	NA	30/04/2020	02/05/2020	43	Nill
2019	NA	Training on administrative Working through Google Platform	11/05/2020	12/05/2020	Nill	25

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
COVID-19: A Wake-up call to progress towards sustainability	3	16/05/2020	16/05/2020	1
Sustain-preneurship: The Key to Self Reliance mission of India	1	05/06/2020	05/06/2020	1
NAAC Awareness Workshop	1	16/07/2019	16/07/2019	1
National Level Faculty Development Program by North Storm Academy	18	30/04/2020	01/05/2020	3
Taking research forward during the pandemic	1	20/05/2020	20/05/2020	1
FDP on Teaching Techniques	1	16/12/2019	18/12/2019	3
Creating Perspectives	1	16/05/2020	22/05/2020	6
Soft Skills for Life Success	1	17/05/2020	17/05/2020	1

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	26	Nill	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Duty Leaves, Academic Leaves, Medical Assistance, Loan Facility	Festival Advance, Loans	Financial assistance to needy students (Student Welfare)

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts a financial audit by our internal accounts staff as well as an audit by the registered CA firm at the end of each financial year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Roopal Poddar	2150000	Research and Development

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6.4.3 – Total corpus fund generated

3200000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	India Audit and Accounts Department	Yes	Board
Administrative	Yes	India Audit and Accounts Department	Yes	Board

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Orientation programs for all first-year students along with their parents. 2. Parent-Teachers meetings after every unit test. 3. Few parents from industry/academia are called for guest lectures.

6.5.3 – Development programmes for support staff (at least three)

1. Skill development. 2. Train them on new technologies. 3. Encourage them to participate in activities.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Analyse the weaknesses. 2. Strengthen on different parameters by conducting more activities and initiation of more innovative and creative learning modules. 3. Encourage faculty members for more research publication, awards and research projects.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	FDP on Research Methods	10/07/2019	02/12/2019	07/12/2019	54

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Defenders of Faith – Self Defense Camp	11/09/2019	13/09/2019	58	12
WOMEN EMPOWERMENT	14/09/2019	14/09/2019	104	5
Women Entrepreneurship Development Programe	15/11/2019	14/12/2019	25	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
2 – 440KW solar power

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Physical facilities	Yes	5
Rest Rooms	Yes	3
Scribes for examination	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	19/10/2019	1	Health Check-up Camp	Health Fitness	384
2019	1	1	05/09/2019	1	Yoga Meditation Session	Health Fitness	105
2019	1	1	10/10/2019	1	Mental Health Day	Health Fitness	74
2019	1	1	24/09/2019	1	Awareness Seminar on E-Sigrate	Health Fitness	83
2019	1	1	09/08/2019	1	Plantation Program	Environment	102
2019	1	1	24/09/2019	5	Raod Safety Week	Safety	95

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student Brochure	09/03/2020	The code of conduct for students is part of student information brochure.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Self Defense Training Camp	11/09/2019	13/09/2019	84
Cotton Bags distribution to public to create plastic free environment	15/08/2019	31/12/2019	514
Yoga and Meditation Workshop	13/11/2019	13/11/2019	114

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Use Google classroom to provide notes and giving assignments. 2. Use of eLearning platforms like swayam, spoken tutorial, epathshalla 3. Use of natural lights in the classrooms 4. Planting more trees. 5. Best out of the waste project 6. Establishment of Solar Power Plant

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice – 1 Innovation Based Learning Objective: To develop an eco-space for entrepreneurship among students and faculty members. Need Addressed and the Context There is a need to develop entrepreneurs so that they can create jobs and can contribute to the GDP and growth of the Nation. The Practice An entrepreneurship development cell was established which works in developing entrepreneurial skills among students and faculty members. The cell conducts various seminars, workshops and competitions to inculcate the various skills among students. The faculty members also issue assignments based on live projects. Evidence of Success The department of science has developed herbal sanitizer and herbal mosquito repellent. Various other students have started their ventures after passing out from their respective courses. Resources Industrial personnel, entrepreneurs, in-house faculty members, meeting room, conference room, and the auditorium is used to conduct workshops and seminars.   Best Practice – 2 International Certification Program to enhance knowledge Objective: To provide the students with various management, technical and behavioral skills of International level from the globally renowned organization. Need Addressed and the Context For the holistic development of the students, along with the academic skills, a student needs to be developed in Internationally acclaimed managerial, technical, and behavioral skills so that they can be ready to work globally. The Practice The college is registered with an online portal to offer an international certification program from more than 3500 courses catering to various needs of the students according to their interest and discipline of study. The students are mentored to register for the courses which will help them develop the various skills useful in the future. Evidence of Success Students were able to complete the courses online and received certificates from various organizations. It has not only enhanced their knowledge but also has boosted up their confidence which reflects during the classes. Resources Internet Facilities, Experienced faculty members, Computer labs, and ICT enabled classrooms.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://poddarinstitute.org/wp-content/uploads/2020/02/Best-Practice-2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Distinctiveness in Working The institute is working towards the holistic development of students. The students are not only trained for corporate jobs but are also trained for government competitive examinations and entrepreneurship. Various students' cells and clubs are formed to organize various events and activities which helps the students to organize and learn planning, coordinating, and organizing of events. The entrepreneurial activities are organized under the government-supported incubation center established in the college. Various students have started their own companies after being incubated at this incubation center. Apart from the extra-curricular activities stated above, the students are also trained in community services through the NSS club. They are also given a chance to perform in various other competitions held in-house or at other colleges/universities where they can showcase their talent.

Provide the weblink of the institution

https://poddarinstitute.org/

8.Future Plans of Actions for Next Academic Year

The permanent affiliation will be sought from the University of Rajasthan for all the streams. A new extension campus shall be started to enhance the required infrastructure and to meet the

demand for laboratories, research labs and sports infrastructure.